

BUCKEYE • HILLS

regional
council

**WELCOME &
CALL TO ORDER**

ROLL CALL

CONSENT AGENDA

ACTION ITEM

TAB #1

- **MINUTES OF THE OCTOBER 7, 2022 MEETING**
- **STATEMENT OF ACTIVITIES**
 - **ADMINISTRATIVE EXPENSE DETAIL**
 - **QUARTERLY BUDGET ADJUSTMENT**
 - **AGING & DISABILITY PROGRAM SERVICE REPORT**
 - **GRANT AGREEMENTS RECEIVED & EXECUTED**
- **DIVISION & DIRECTORS' REPORTS**

**MANAGEMENT
COMMITTEE UPDATES**

MANAGEMENT COMMITTEE UPDATE

- **APPOINTMENT TO MANAGEMENT COMMITTEE BY THE PRESIDENT**
- RECOMMENDATION OF MANAGEMENT COMMITTEE REPORT
- STAFF EVALUATIONS & RECOMMENDATION OF SALARY INCREASES FOR JANUARY 1, 2023
- RECOMMENDATION OF SALARY SCALE INCREASE
- RECOMMENDATION OF CARE MANAGEMENT SALARY ADJUSTMENT FOR JANUARY 1, 2023
- UPDATED ORGANIZATIONAL CHART
- RECOMMENDATION OF THE ANNUAL EXPENDITURE RENEWALS
- RECOMMENDATION OF THE FY24 COST ALLOCATION PLAN

APPOINTMENT BY THE PRESIDENT

By-laws State:

The Management Committee shall consist of a minimum of five (5) members of the Executive Committee. The Vice Chairperson shall serve as the Chairperson and the Treasurer shall serve as the Vice Chairperson of the Management Committee. **The President shall appoint the remaining members of which one can be him/her self.**

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MANAGEMENT COMMITTEE REPORT

ACTION ITEM

TAB #2

June 4, 2022 through November 4, 2022

Resignation/Termination 5

Retirements 3

New Hires 8

Promotions/Transfers 0

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STAFF EVALS & SALARY INCREASES

ACTION ITEM

TAB #2

The Management Committee is requesting the approval of salary increases for staff based on June 30, 2022 performance evaluations. The total budgeted for increases is \$93,000. The amount budgeted was calculated in the FY 2023 Cost Allocation Plan which has been updated with the most current staffing, program and revenue information.

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SALARY SCALE INCREASE

ACTION ITEM

TAB #2

It is the policy of BHRC to review and adjust the salary scale every three years by increasing the midpoint of the Staff Positions and Salary Ranges by the cost of living percentage for the most recent calendar year, adjusting the minimum to 20% below the adjusted midpoint, and adjusting the maximum to 20% above the adjusted midpoint. The last salary scale adjustment was January 1, 2020. The most recent cost of living percentage was 5.9%.

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CARE MANAGEMENT SALARY

ACTION ITEM

In order to become more closely aligned with other AAAs, the Management Committee recommends a one-time salary adjustment for licensed RN & LSW staff. After comparing the minimum starting salaries of AAA9 at a salary of \$48,825 or \$23.47/hour and AAA7 at a salary of \$48,500 or \$23.31/hour, the Management Committee is requesting the approval of the following:

- Licensed staff from 1-5 years to be raised to a minimum salary of \$44,000 or \$24.17/hr.
- Licensed staff from 6+ years to be raised to a minimum salary of \$45,000, or \$24.72/hr.

If their salary is already above \$45,000, raised by a one-time increase of \$1,000.

The total request of this increase is \$49,038.00 and has been calculated in the FY 2023/2024 Cost Allocation Plan.

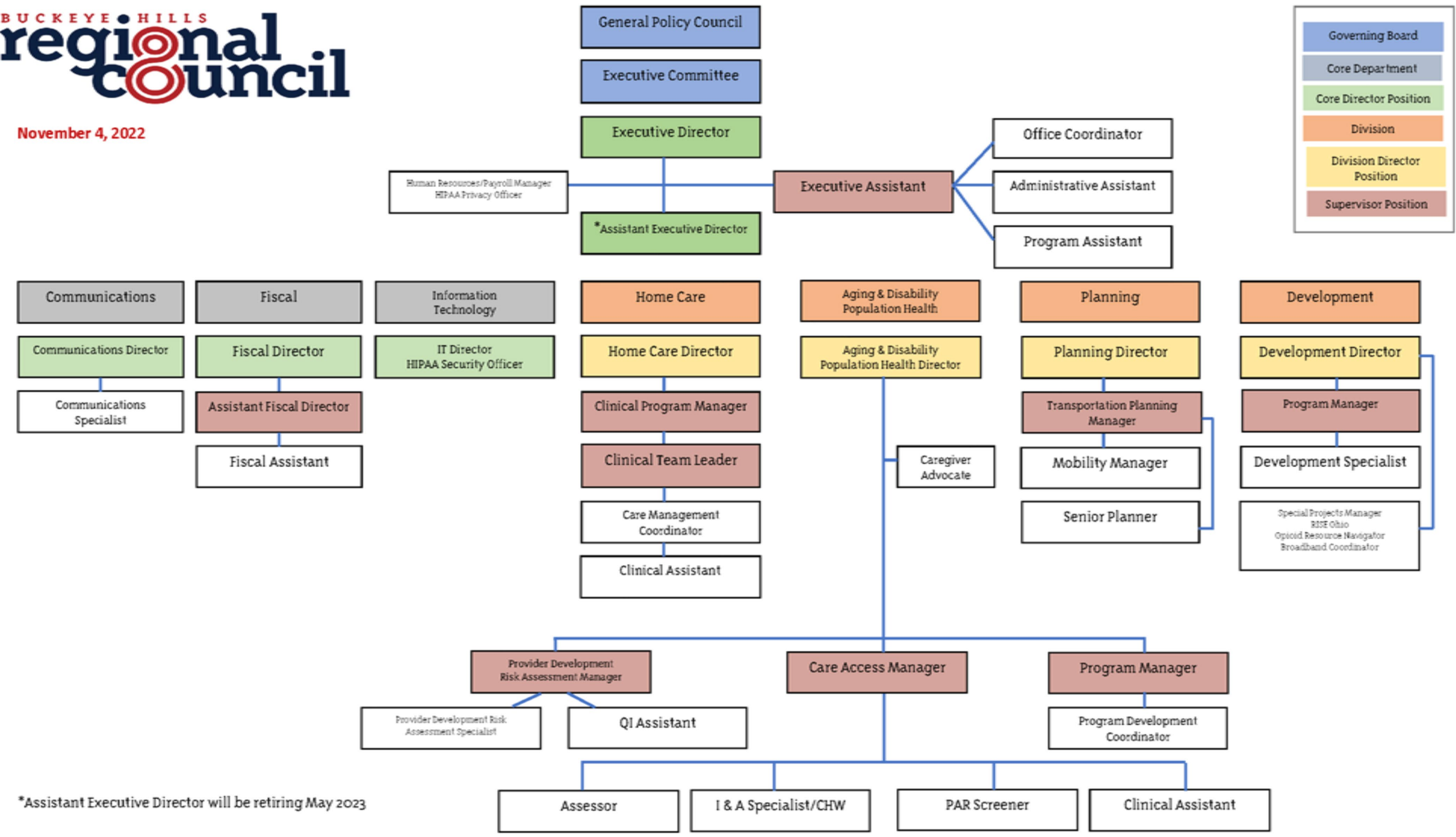
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ORGANIZATIONAL CHART



November 4, 2022



*Assistant Executive Director will be retiring May 2023

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ANNUAL EXPENDITURES RENEWALS

ACTION ITEM

TAB #2

Organization Dues	\$23,485
Insurance	\$34,000
Professional Services	\$31,770
Software & Licenses	\$38,051
<u>Advertising</u>	<u>\$18,600</u>
Total Request	\$139,436

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FY24 COST ALLOCATION PLAN

ACTION ITEM

TAB #2

64 TOTAL STAFF

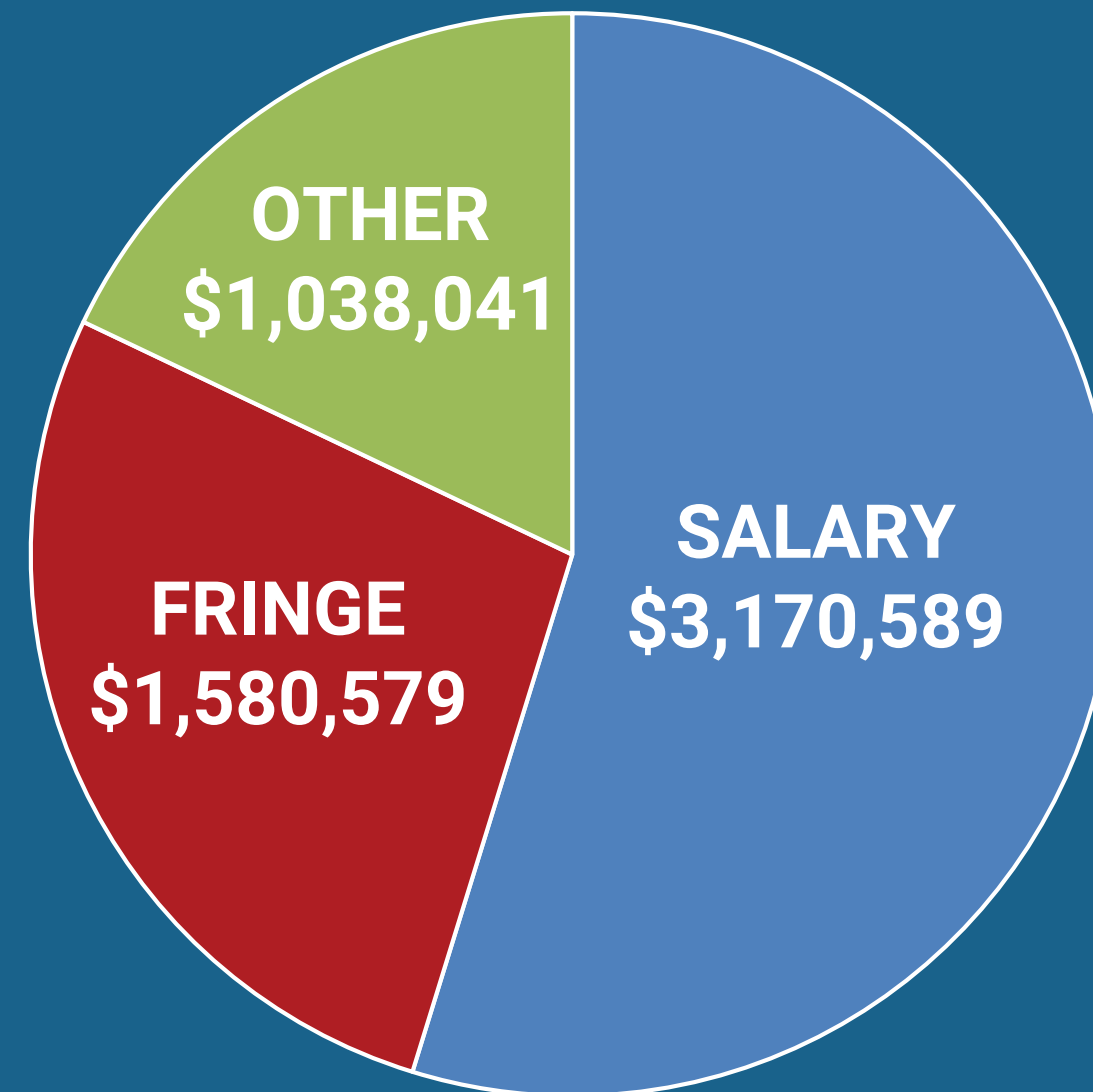
17 STATE & FEDERAL GRANTS

6 FUNDING AGENCIES

3% SALARY INCREASE

12% INSURANCE INCREASE

43.9535% INDIRECT COST RATE



**TOTAL BUDGET
\$5,789,209**

**FEDERAL:
\$3,527,023**

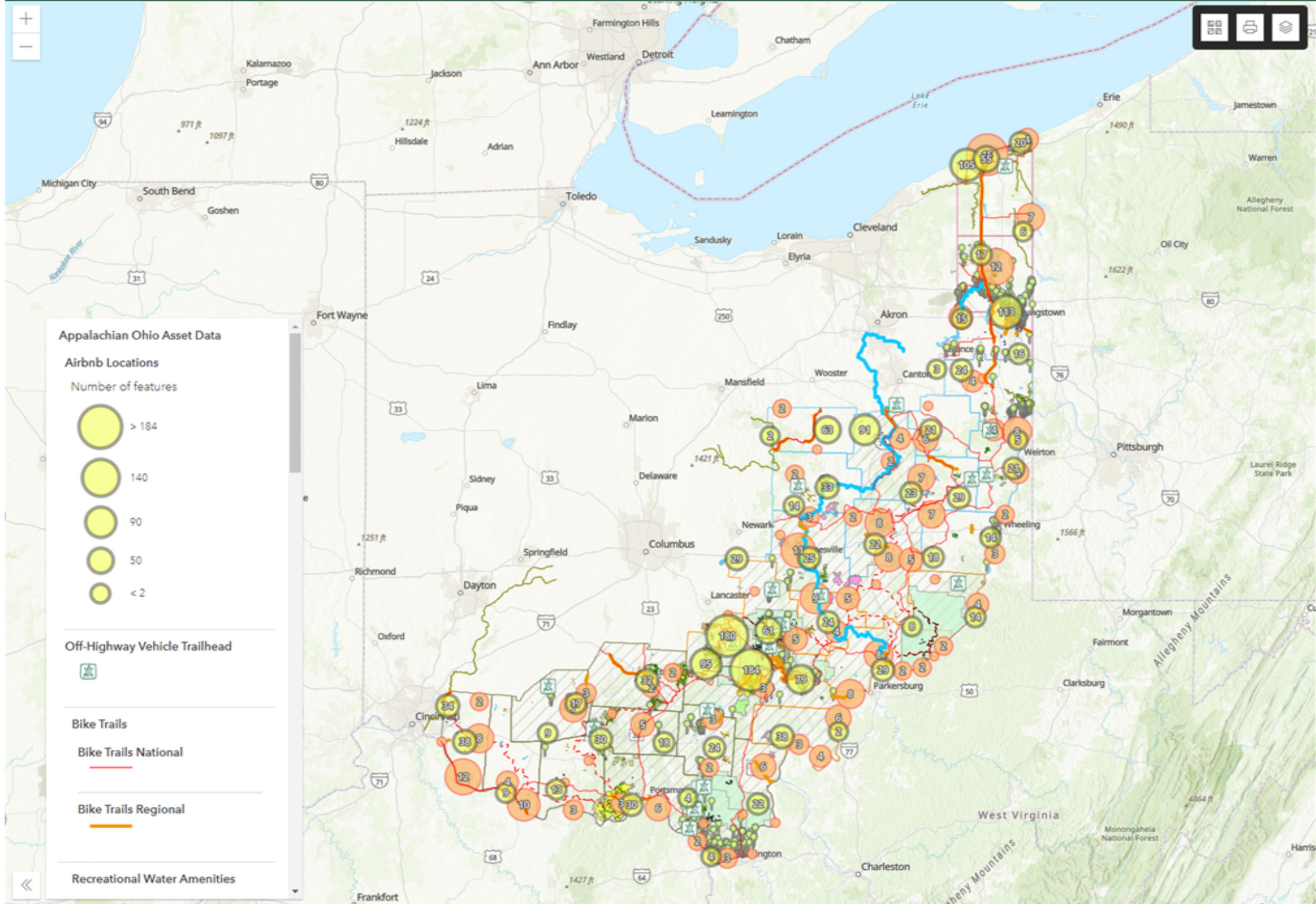
**STATE:
\$2,146,529**

**FEE FOR SERVICE:
\$74,657**

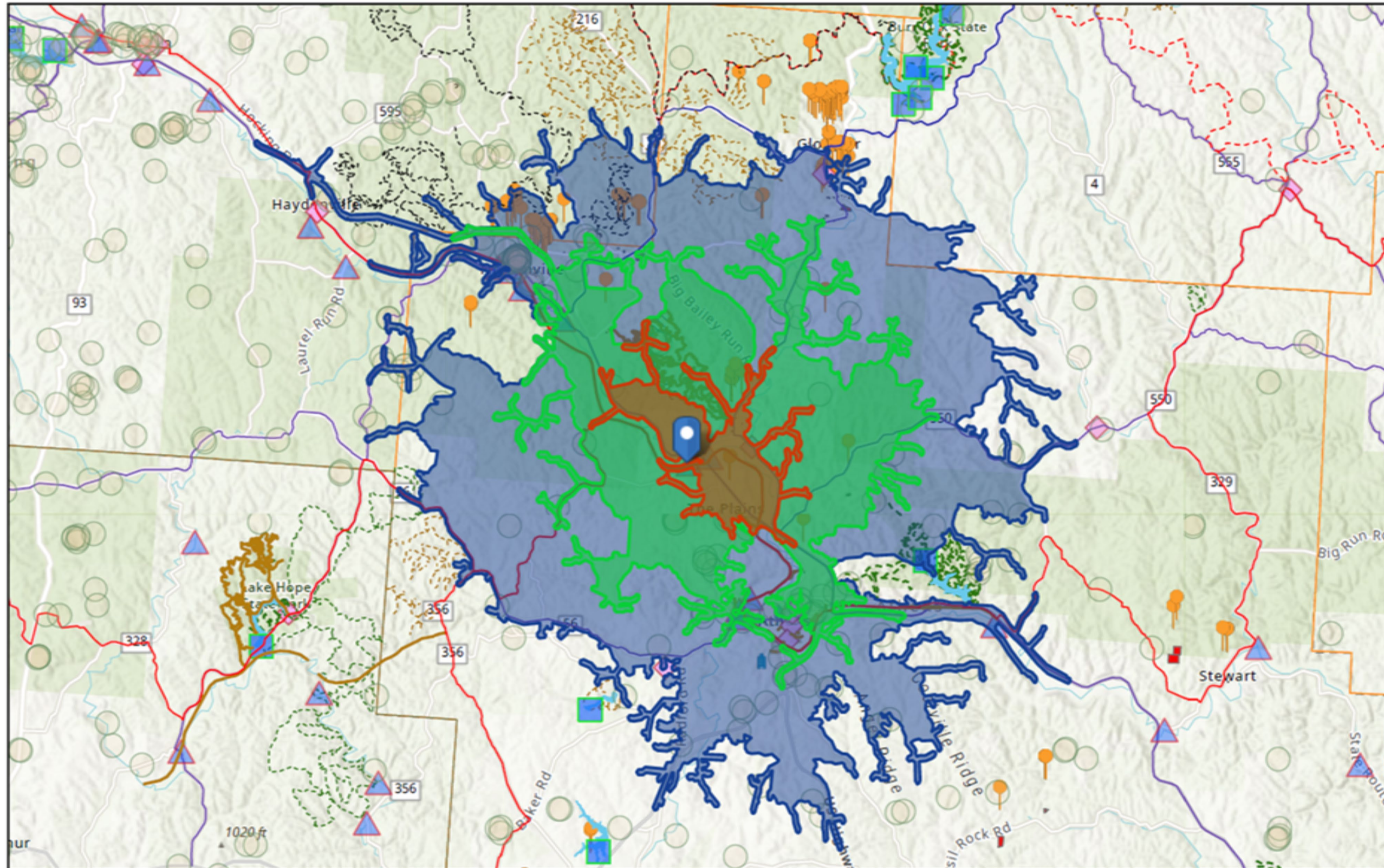
**LOCAL CASH
FROM PARTNERS:
\$41,000**

**APPALACHIAN
COMMUNITY GRANT
PROGAM**

**ACCESS & ASSISTANCE
WITH DATA FOR APPS**

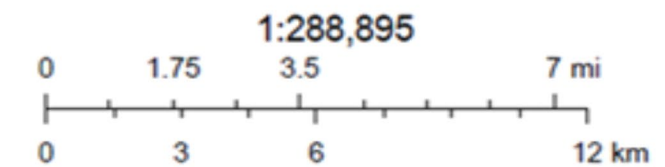


Drive time area map



10/24/2022, 1:59:32 PM

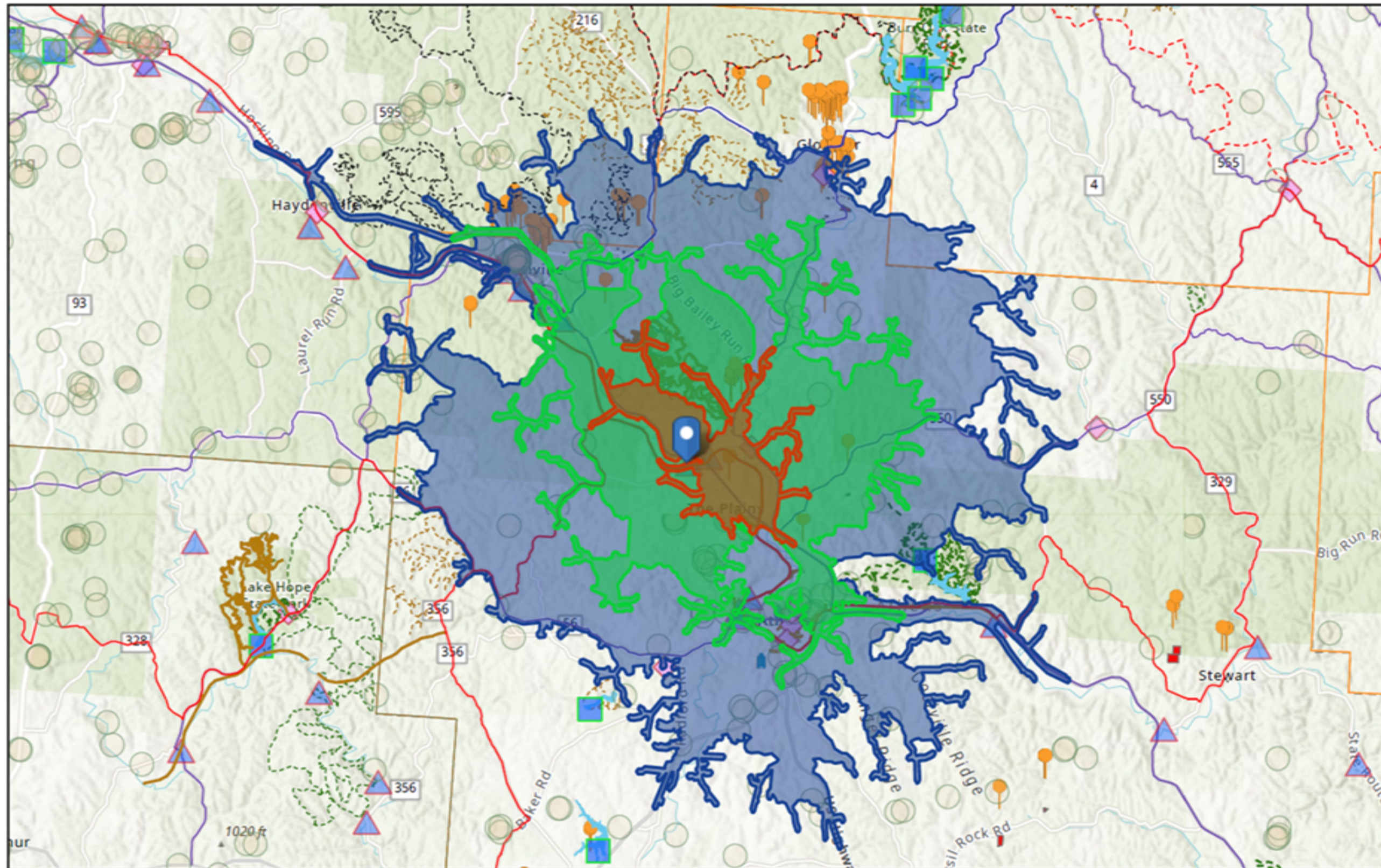
- Airbnb Locations
- ▲ Waterway Access Point
- Waterway Facilities
- ◆ Historical Markers
- Landbank Parcel Location



Esri, NASA, NGA, USGS, VGIN, Esri, HERE, Garmin, SafeGraph, METV, NASA, USGS, EPA, NPS, USDA

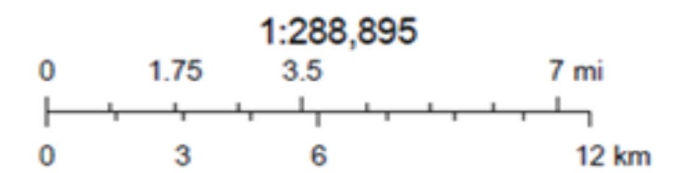
Ohio University Voinovich School

Drive time area map



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Ohio University Voinovich School

Demographic & Income Comparison Profile

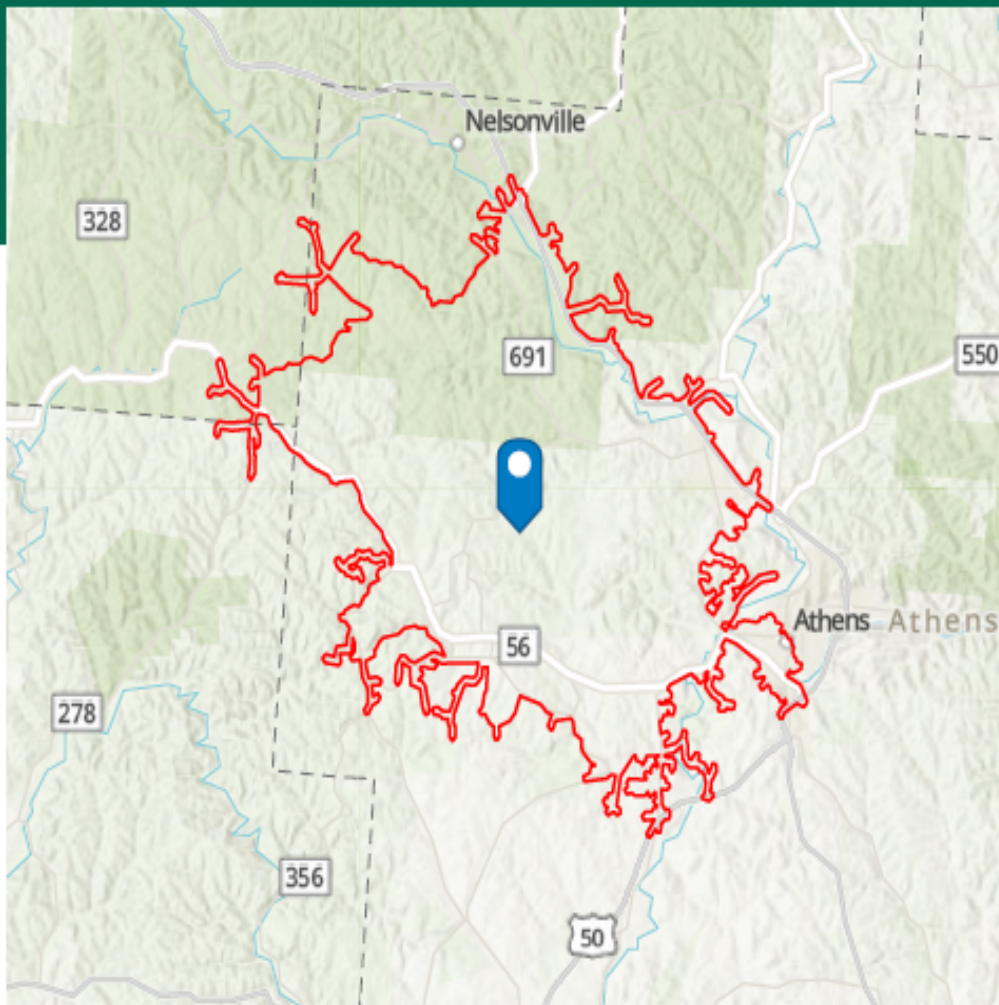
Census 2010 Summary	20 minute
Population	18,627
Households	7,351
Families	5,105
Average Household Size	2.51
Owner Occupied Housing Units	5,668
Renter Occupied Housing Units	1,683
Median Age	41.1
2022 Summary	
Population	16,821
Households	7,035
Families	4,695
Average Household Size	2.37
Owner Occupied Housing Units	5,560
Renter Occupied Housing Units	1,475
Median Age	43.8
Median Household Income	\$45,137
Average Household Income	\$61,590
2027 Summary	
Population	16,508
Households	6,956
Families	4,622
Average Household Size	2.35
Owner Occupied Housing Units	5,531
Renter Occupied Housing Units	1,425
Median Age	45.4
Median Household Income	\$52,225
Average Household Income	\$71,643
Trends: 2019-2024 Annual Rate	
Population	-0.37%
Households	-0.23%
Families	-0.31%
Owner Households	-0.10%
Median Household Income	2.96%

- 9 pages of demographic and economic information
- Covers the drive time area
- Additional information can be added, if there is demand



Site Development Potential

Drive Time: 10 minute radius



13,972

Population

5,182

Households

2.16

Avg Size Household

27.1

Median Age

\$40,890

Median Household Income

\$176,669

Median Home Value

46

Wealth Index

98

Housing Affordability

32

Diversity Index

WHAT'S NEARBY



2

Bars and Pubs



40

Food & Restaurants



7

Recreation



2

Outdoor Recreation



4

Travel Lodgings

EDUCATION

9%

No High School Diploma



33%

High School Graduate



23%

Some College



35%

Bachelor's/Grad/Prof Degree

POVERTY



32%

Households Below the Poverty Level



1,685

Households Below the Poverty Level



1,015

Households Receiving Food Stamps/SNAP

POPULATION AND BUSINESSES



13,055

Daytime Population



357

Total Businesses



6,896

Total Employees

HOUSEHOLDS BY INCOME

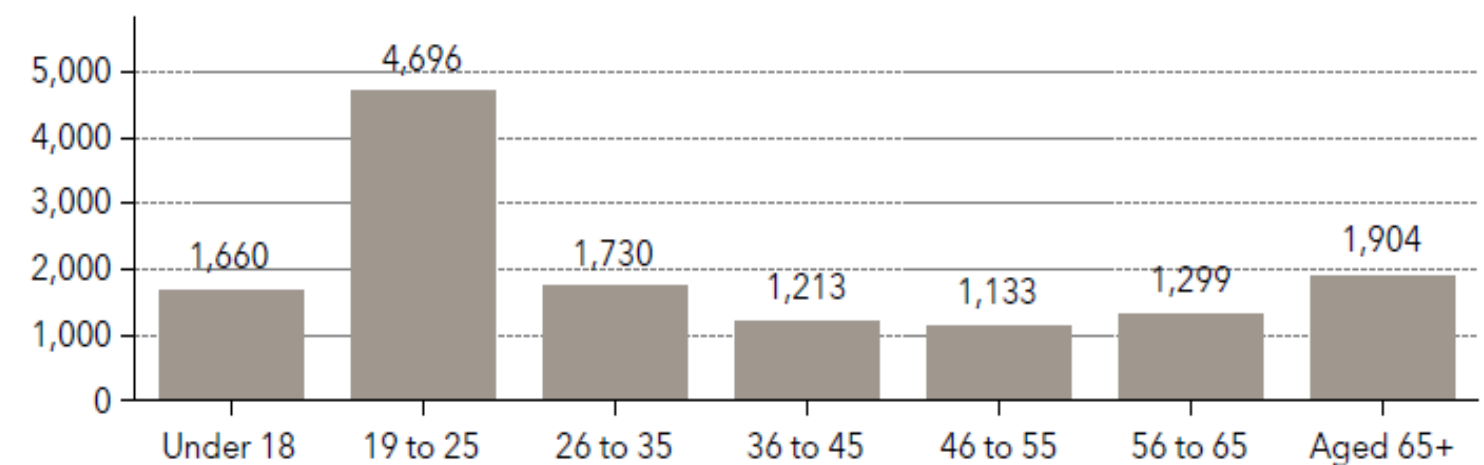
The largest group: <\$15,000 (22.0%)

The smallest group: \$200,000+ (2.8%)

Indicator ▲	Value	Diff
<\$15,000	22.0%	+12.7%
\$15,000 - \$24,999	11.3%	+2.8%
\$25,000 - \$34,999	11.2%	+2.3%
\$35,000 - \$49,999	11.6%	-0.7%
\$50,000 - \$74,999	16.7%	-1.9%
\$75,000 - \$99,999	8.7%	-4.7%
\$100,000 - \$149,999	11.4%	-4.5%
\$150,000 - \$199,999	4.2%	-2.6%
\$200,000+	2.8%	-3.5%

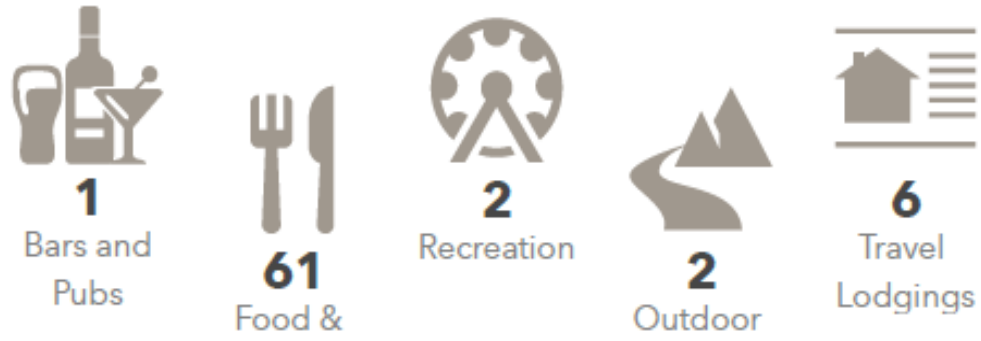
Bars show deviation from Ohio

POPULATION BY AGE



Site Development Potential

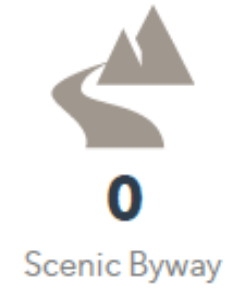
WHAT'S NEARBY



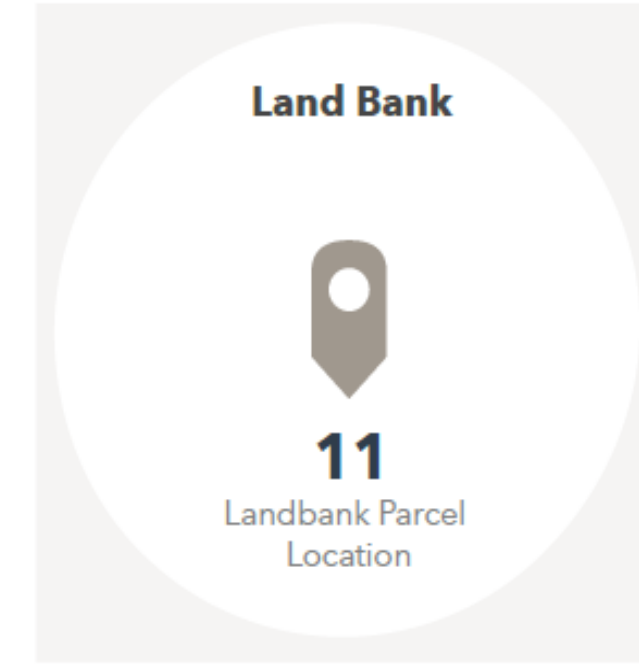
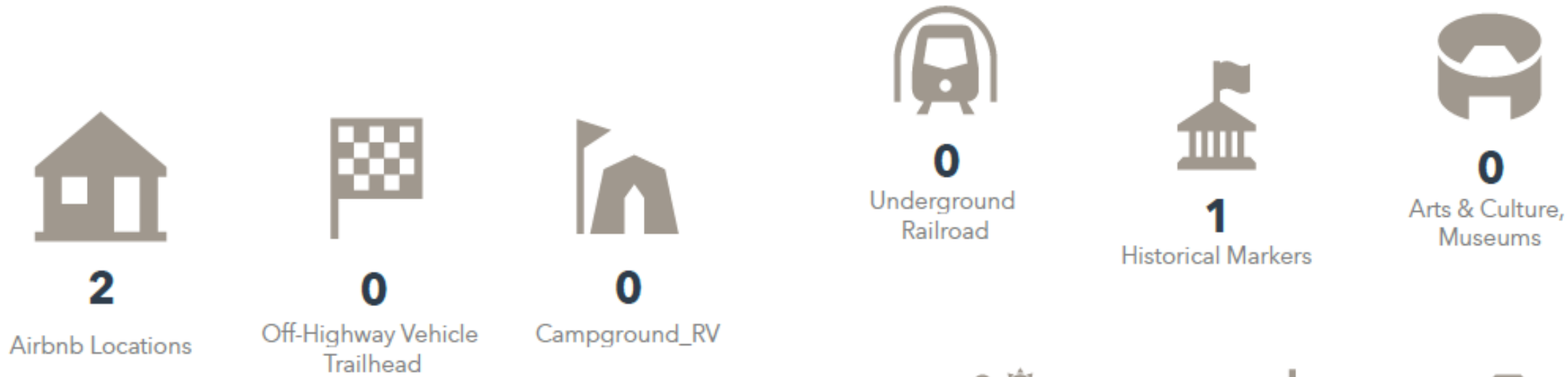
Recreational Water Amenities



Park Trails State National



Arts & Culture, History



State National Lands



**LEGISLATOR & PARTNER
AGENCY UPDATES**

DANIELLE MASON

EASTERN REGIONAL DIRECTOR

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SOUTHEAST LIAISON

OFFICE OF OHIO AUDITOR FABER

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**ODOT AUTHORIZING
RESOLUTION**

ODOT AUTHORIZING RESOLUTION

ACTION ITEM

TAB #4

NOW, THEREFORE, BE IT RESOLVED BY BUCKEYE HILLS REGIONAL COUNCIL

1. That Chasity Schmelzenbach, Executive Director is authorized on behalf of Buckeye Hills Regional Council to execute and file:
 - a. Proposals to aid in the financing of capital and operating assistance projects.
 - b. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects.
 - c. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
 - d. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project.
2. That Chasity Schmelzenbach, Executive Director is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.
3. The undersigned duly qualified and acting of the Buckeye Hills Regional Council certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Buckeye Hills Regional Council.

**EXECUTIVE DIRECTOR
REPORT**

**CITIZEN
PARTICIPATION**

OTHER BUSINESS

ADJOURNMENT

Next Meeting Scheduled for December 2, 2022

BUCKEYE • HILLS
regional
council