



February 16, 2023

Dear Farmer/Vendor,

Buckeye Hills Regional Council (BHRC), in partnership with the Perry County Commissioners, is gearing up for the Perry County Healthy Picks for Seniors 2024. (The program runs from March 1, 2024, through June 15, 2024).

Eligible seniors must be 60 years of age or older

Eligible participants receive \$75.00 in coupons to redeem for **local** beef, poultry, pork, dairy, and produce from participating farmers and markets.

If you wish to participate, we **must** have a signed agreement from you. You are not allowed to accept the coupons without one, nor will you be reimbursed for coupons if you do not have an agreement with BHRC.

I have enclosed the *Participating Farmer Agreement* for you to read, complete, sign, and return to the BHRC. In order for your information to be included on the list of participating farmers that we give to participants, we need your returned documents by **February 26, 2024**. Please read the agreement thoroughly.

Keep a copy of the signed agreement for your records and return the original to BHRC.

Redemption Process: We need you to send the coupons to our office by the 10th of each month. This allows us to keep a close track of the number of coupons redeemed to manage the program funds more closely and to be accurate in our reporting, with final redemption due June 15th, 2024

Our Fiscal Department requires a **W-9**. Complete and sign the enclosed W-9 and return to BHRC. If you would like BHRC to deposit your funds directly into an account, then complete and return the enclosed *Direct Deposit Authorization* form. Return these forms with your signed agreement.

Upon receipt of your signed 2024 *Participating Farmer Agreement*, W-9, and direct deposit form (if applicable), you will be ready to accept coupons. We will mail an invoice form to you and ask that you sign the back redeemed coupons.

Thank you for participating in this program and helping to improve the nutritional health of Perry County seniors. We appreciate you!

If you have any questions, contact Janie Collins, Program Development Coordinator, by calling 740-376-1039 or by email at jcollins@buckeyehills.org

Sincerely,

Janie Collins
Program Development Coordinator

Enclosures:

- *2024 Participating Farmer Agreement*
- *W-9*
- *Direct Deposit Authorization Form*

Serving Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry and Washington Counties in Southeast Ohio

1400 Pike Street | Marietta, OH 45750 | 1.800.331.2644 | 740.373.6400 | fax: 740.373.1594

buckeyehills.org