



EXECUTIVE COMMITTEE MEETING

DECEMBER 1, 2023

Buckeye Hills Regional Council

AGENDA

- I. Call to Order | Ron Moore, Vice President
- II. Roll Call | Chasity Schmelzenbach, Secretary
- III. Consent Agenda | Ron Moore, Vice President **TAB #1**
- IV. Legislator and Partner Agency Updates
- V. Management Committee Report | Angie Lawrence, HR Manager **TAB #2**
- VI. Annual Expenditures Renewals 2024 | Denise Keyes, Fiscal Director **TAB #3**
- VII. Cost Allocation Plan FY July 1, 2024 to June 30, 2025 | Denise Keyes, Fiscal Director **TAB #4**
- VIII. Aging & Health Division Update | Jennifer Westfall, Aging & Health Director **TAB #5**
 - a. Resolution Approving the Submission of an Application to the Ohio Department of Development's Program year 2023 Housing Assistant Grant Program
 - b. PY2024 and PY2025 Older Americans Act Funds
- IX. Planning Division Update | Melissa Zoller, Planning Director **TAB #6**
 - a. Resolution Granting Permission for Ohio Department of Development Building Demolition and Site Revitalization Grants for Hocking and Noble Counties
 - b. MIOVISION Contract
 - c. SIXMO Contract
- X. Executive Director Report | Chasity Schmelzenbach, Executive Director **TAB #7**
- XI. Citizen Participation
- XII. Other Business
 - a. 2024 Meeting Schedule
 - b. Christmas Gift
- XIII. Adjournment

THE NEXT REGULAR EXECUTIVE COMMITTEE MEETING IS SCHEDULED FOR JANUARY 5, 2024

**Minutes of the October 6, 2023
Buckeye Hills Regional Council Executive Committee Meeting**

The Buckeye Hills Regional Council (BHRC) Executive Committee meeting was held October 6, 2023. The meeting was held at Buckeye Hills, Marietta, Ohio.

In attendance were:

OFFICERS:	Lenny Eliason, President	Athens County
	Ron Moore, Vice President	Morgan County (Private Sector)
	Kevin Ritter, Treasurer	Washington County
	Chasity Schmelzenbach, Secretary (non-voting member per Bylaws)	BHRC Executive Director

EXECUTIVE COMMITTEE:	Steve Patterson	City of Athens
	Jason D'Onofrio	Hocking County
	Brian Howard	Meigs County (Private Sector)
	Adam Shriver	Morgan County
	Ty Moore	Noble County
	Ben Carpenter	Perry County
	Josh Schlicher	City of Marietta

GENERAL POLICY

GUEST:	Mick Schumacher	Monroe County
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GUESTS:	Bradley Kennedy	Office of U.S. Senator Vance
	Amber	Office of U.S. Congressman Johnson
	Cody Pettit	Office of Ohio Treasurer Sprague
	Susanne Simpson	Office of Ohio Auditor of State Faber
	Jessica Dicken	Hocking County
	Kaula Funk	Hocking County
	Dawn Schultheis	OSU Extension - Noble County

STAFF:	Courtney Briggs	CHW
	Kerri Caplinger	Development Specialist
	Ryan Collins	Program Manager
	Jen Huck	Fiscal Assistant
	Michelle Hyer	Program Manager
	Denise Keyes	Fiscal Director
	Angie Lawrence	HR & Payroll Manager
	Jamie Lewis	IT Director
	Brad Peoples	Development Specialist II
	Amanda Reeder	Communications Specialist
	Jenny Simmons	Executive Assistant
	Jennifer Westfall	Aging & Disability Director
	Emma Yeager	Development Specialist
	Melissa Zoller	Planning Director

CALL TO ORDER

Lenny Eliason, President, called the meeting to order.

ROLE CALL

Chasity Schmelzenbach conducted roll call.

CONSENT AGENDA

Kevin Ritter moved to approve the consent agenda which included the minutes from the August 4, 2023, meeting; Statement of Activities, Administrative Expense YTD; Quarterly Budget Report, Aging and Disability Programs Services and Funding Report for period July 1, 2023, through August 31, 2023, and Division and Director's Reports. Steve Patterson seconded the motion. All yeas. Motion carried.

LEGISLATOR AND PARTNER AGENCY UPDATE

Bradley Kennedy, Office of U.S. Senator Vance, provided updates to the members.
Cody Pettit, Office of Ohio Treasurer Sprague, provided updates to the members.
Susanne Simpson, Office of Ohio Auditor of State Faber, provided updates to the members.

MANAGEMENT COMMITTEE UPDATE

Steve Patterson moved to approve the Request for Approval of Expenditures recommended by the Management Committee. Kevin Ritter seconded the motion. All yeas. Motion carried.

Angie Lawrence, HR Manager, provided a copy of the organization chart to the members. This chart was approved at the last meeting.

Brian Howard moved to approve the staff evaluations and salary increase recommended by the Management Committee. Ben Carpenter seconded the motion. All yea. Motion carried.

AGING AND HEALTH DIVISION UPDATE

Jennifer Westfall, Aging and Health Director, provided updates on the Healthy Aging Grants.

DEVELOPMENT DIVISION UPDATE

Jason D'Onofrio moved to approve the Resolution of Support for ARC 2024 full slate of projects presented by Ryan Collins, Program Manager. Ben Carpenter seconded the motion. All yeas. Motion carried.

EXECUTIVE DIRECTOR REPORT

Chasity Schmelzenbach provided announcements, current initiatives, state updates and federal updates to the members:

- The Village of Stockport; Village of Murray City; Junction City; and the Village of Shawnee received Critical Infrastructure and Neighborhood Revitalization Grants awarded through the federal Community Development Block Grant program.
- BHRC receives 2023 NADO Aliceann Wohlbruck Impact Awards for the following projects:
 - 2022 Appalachian Community Grant Program Convening
 - Downtown Revitalization Guidebook
 - 2022 Broadband Listening Sessions
- The Ridges will hold the first meeting of the New Community Authority on October 9, 2023.
- Schmelzenbach provided updates on the Appalachian Community Grant Program.
- BHRC joined ARC Federal CO-Chair Gayle Manchin as she visited Monroe and Noble counties on September 26, 2023.

Schmelzenbach provided dates for meetings and deadlines:

- October 12 at 10:00 am – District 18 Natural Resources Assistance Council (NRAC) FY2024 Application Review
- October 23 – Deadline for comment on BroadbandOhio's Extremely High-Cost Location Methodology
- October 24 at 10:00 am – Aging & Health Regional Advisory Council
- November 10 – Building Resilient Economies in Coal Communities (BRECC) Action Challenge Deadline.
- Transportation Awareness Day – October 11 in Woodsfield; October 17 in Marietta; and October 25 in Caldwell.

CITIZEN PARTICIPATION

No citizens present wished to address the committee.

OTHER BUSINESS

Mayor Patterson talked about World Heritage Sites adding Heath, Ohio to the list of sites. He spoke about how tourism will pick up in and around the communities near the site and how it will have a positive impact on the economic development throughout the state of Ohio.

ADJOURMENT

With no other business, Steve Patterson moved to adjourn the meeting. Kevin Ritter seconded the motion. All yeas. Motion carried.

Approved By: _____
Chasity Schmelzenbach, Secretary

Date: _____

DRAFT



STATEMENT OF ACTIVITIES

July 1, 2023 through October 31, 2023

YEAR TO DATE ADMINISTRATIVE EXPENSE DETAIL

Administrative Expenses for Fiscal Year 2024 totaled \$2,011,523.48 at October 31. This total represents 31.24% of the Council's administrative budget utilized. Total spending for this time period is budgeted to be 33%. Individual line-item budgets and expenses are monitored monthly to ensure funds are utilized appropriately and budget revisions are requested from funding agencies as needed. Agency-wide quarterly budget revisions will be presented for review and approval. Specific line-item expenses over the budgeted spending percentage are the result of yearly renewals paid and staff travel increases due to the end of the Public Health Emergency. The cumulative Indirect Cost rate for this period is 46%. Projected Total Indirect Costs for Fiscal Year 2024 are 46%.

AGING AND DISABILITY PROGRAMS SERVICES & FUNDING REPORT

The Aging and Disability Division worked with various service providers and helped administer a multitude of direct service programs to eligible residents of our eight-county region. Between July 1 and October 31, more than \$4 million in direct service dollars were utilized to provide the units of service listed in the report. BHRC continues to support our provider network to evaluate the needs of the communities and serve area seniors in the best way possible.



Administrative Expense Detail
For the Period July 1, 2023 -October 31, 2023

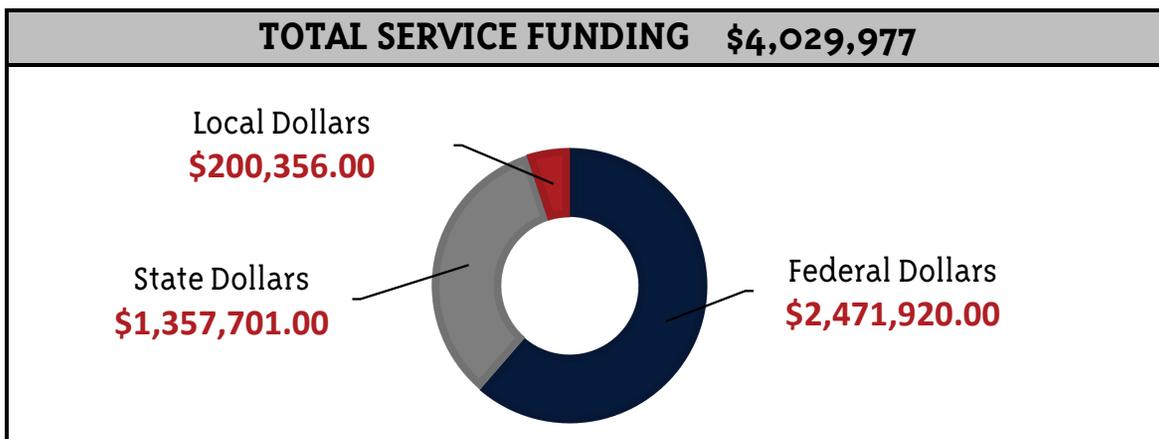
	2023 YTD Actual	2024 YTD Actual	2024 Budget	% of Budget
Salary	\$ 1,082,344.60	\$ 1,039,315.65	\$ 3,268,476.71	31.80%
Fringe Benefits	\$ 472,137.98	\$ 520,765.41	\$ 1,749,214.57	29.77%
Advertising	\$ 68,382.09	\$ 94,461.28	\$ 214,643.00	44.01%
Audit Costs	\$ -	\$ 5,500.00	\$ 32,000.00	17.19%
Building Maintenance	\$ 3,879.06	\$ 1,064.00	\$ 11,500.00	9.25%
Communications	\$ 35,649.12	\$ 29,589.89	\$ 104,550.00	28.30%
Conference Registration Fee	\$ 13,490.00	\$ 13,657.80	\$ 36,700.00	37.21%
Contract Services	\$ 5,893.75	\$ 14,835.56	\$ 173,250.00	8.56%
Employee/Governing Board	\$ 6,189.20	\$ 3,728.22	\$ 15,000.00	24.85%
Equipment Purchase/Maintenance	\$ 8,533.08	\$ 8,187.90	\$ 24,500.00	33.42%
Insurance	\$ 20,867.16	\$ 21,944.74	\$ 42,000.00	52.25%
Legal Costs	\$ 1,855.00	\$ 785.00	\$ 4,000.00	19.63%
Organizational Dues	\$ 10,225.34	\$ 5,761.70	\$ 40,000.00	14.40%
Other Costs	\$ 6,652.00	\$ 5,033.47	\$ 28,200.00	17.85%
Postage	\$ 6,000.00	\$ 3,000.00	\$ 15,000.00	20.00%
Printing Costs	\$ 3,764.69	\$ 309.00	\$ 15,600.00	1.98%
Software & Licenses	\$ 18,034.12	\$ 34,158.60	\$ 115,315.00	29.62%
Space	\$ 85,113.66	\$ 85,113.63	\$ 255,342.00	33.33%
Staff Training Fees	\$ 9,018.00	\$ 5,939.59	\$ 10,000.00	59.40%
Subscriptions	\$ 5,526.69	\$ 6,423.44	\$ 6,520.00	98.52%
Supplies	\$ 70,983.52	\$ 30,602.61	\$ 65,875.00	46.46%
Travel - Mileage Reimbursement	\$ 35,031.27	\$ 50,491.42	\$ 105,698.00	47.77%
Travel - Out of Town Expense	\$ 34,855.93	\$ 30,854.57	\$ 105,698.00	29.19%
TOTAL EXPENSES FOR THE PERIOD	\$ 2,004,426.26	\$ 2,011,523.48	\$ 6,439,082.28	31.24%
INDIRECT COST RATE FOR THE PERIOD	43%	46%		

Buckeye Hills Regional Council

Aging and Disability Programs Services & Funding Report

July 1, 2023 -October 31, 2023

SERVICES PROVIDED		
Direct Service Hours Provided	Transportation Trips	Adult Day Service Days Attended
109,110	5,868	894
Adult Day Service Miles Traveled	Meals Provided	Home Medical Equipment & Emergency Response Units
7,696	87,055	383
Legal Services Contacts	Home Accesibility Modification And Pest Control Jobs	Senior Farmers Market Coupons Redeemed
260	27	17,732
Grocery Shopping and Delivery	Telephone Reassurance	Evidence Based Classes
195	241	424
Assisted Living Days	Alzheimers Education Contacts	Senior Volunteer Hours
3,982	0	14,535



REGIONAL STATS		
Total Consumers Served	Total Population	Total Population Eligible for Services by Age (60+)
3,375	249,172	65,746

CURRENT INITIATIVES

Open Enrollment | It is open enrollment season until December 7th. If you or your loved one has Medicare, please reach out to the screening department for a review of your coverage. Coverages change year to year and many individuals can benefit from a review.

Rates and Adjustments | Proposed rate sheet is attached.

MYCARE or its Successor to go Statewide | O4A and ODM have been meeting to work through the changes coming with the MyCare transition. The O4A network has been working together for best practices and lessons learned by the AAAs already involved with MyCare. The network is advocating for full delegation of services meaning AAAs will act as an extension of the MCO processing claims, serving consumers and handling incident reporting. It is estimated that this will result in growth among the AAAs in both funding and staffing needs.

Older Americans Act Completed | The 2024-2025 RFP for BHRC’s Older Americans Act funding is complete. BHRC had applications from all 8 counties, and while it was a competitive bid process the proposals received did not result in competition between bidders for services or locations.

PROGRAM & SERVICE UPDATE

The Community Health Worker Program | Launched and BHRC has hired the first Community Health Worker (CHW), Courtney Briggs. Courtney will be located in Monroe and Noble counties serving all ages of individuals. We hope to continue to grow the program leading to CHWs in every county we represent.

Agging Staff | Attended the Region V meeting in Chicago. This meeting brings together the states within our region, Medicaid/Medicare, USAgging and others to discuss issues facing the nation and to share success stories.

Agging Staff | Attended the Ohio Association of Area Agencies on Aging conference in Columbus Ohio. This conference offers staff an opportunity to complete ethics training, learn new skills and network with fellow AAAs from across the state.

BHRC’s Housing Grant and Home Modification Program | In need of independent contractors to complete general contracting work. Types of work completed include bathroom remodels, ramps, doorways and minor roof repairs. Please reach out the Dave at dherbert@buckeyehills.org if you have any questions or a referral.

Assessments completed **October 2023**

Athens	23	Noble	1
Hocking	9	Perry	7
Meigs	9	Washington	17
Monroe	5	Total	75
Morgan	4		

PASSPORT AND ASSISTED LIVING CASELOAD REGIONWIDE

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- Current PASSPORT caseload is **765 individuals and 55 individuals** on the Assisted Living Waiver.

CONTACT: Jenn Westfall, Aging and Health Director | jwestfall@buckeyehills.org, 740-376-1038
Dawn Weber, Home Care Director | dweber@buckeyehills.org, 740-376-1041

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Appendix A
5160-1-06.1**PASSPORT WAIVER RATES**

WAIVER	UNIT	BILLING MAXIMUM
Adult Day: enhanced	1 day	\$61.74 \$80.94
Adult Day: enhanced	½ day	\$30.88 \$40.48
Adult Day: enhanced	15 minutes	\$1.94 \$2.54
Adult Day: intensive	1 day	\$81.05 \$106.26
Adult Day: intensive	½ day	\$40.51 \$53.11
Adult Day: intensive	15 minutes	\$2.54 \$3.33
Adult Day Transportation	1 mile	\$2.78 \$3.12
Adult Day Transportation	Round Trip	\$25.50 \$28.61
Adult Day Transportation	1 one-way Trip	\$20.69 \$23.21
Alternative Meals	1 meal	\$31.35
Choices Home Care Attendant	15 minutes	\$6.25 \$7.73
Community Integration	15 minutes	\$3.50 \$3.93
Community Transition	1 completed job or deposit	\$2,000
Enhanced Community Living	15 minutes	\$5.83 \$6.54
Home Care Attendant	Unit is established in OAC 5160-46-06.1	Billing maximum is established in OAC 5160-46-06.1
Home Delivered Meals: regular	1 meal	\$7.20 \$8.80
Home Delivered Meals: therapeutic and kosher	1 meal	\$8.68 \$10.61
Home Medical Equipment and Supplies	1 item	\$5,224.93
Home Maintenance and Chore	1 completed job	\$10,000 per calendar year

Home Modification	1 completed job	\$10,000 per calendar year
Homemaker	15 minutes	\$4.07 -\$5.99
Non-medical Transportation	1 round trip	\$1,306.24
Non-medical Transportation	1 one-way trip	\$653.11
Nutritional Consultation	15 minutes	\$13.34
Out-of-Home Respite	Unit is established in OAC 5160-46-06	Billing maximum is established in OAC 5160-46-06
Personal Care: agency	15 minutes	\$4.92 -\$7.24
Personal Care: participant-directed individual provider	15 minutes	\$3.44
Personal Emergency Response System: installation	1 completed installation	\$32.95
Personal Emergency Response System: ongoing	1 monthly rental	\$32.95
Social Work Counseling	15 minutes	\$16.26
Waiver Nursing	Unit is established in OAC 5160-46-06	Billing maximum is established in OAC 5160-46-06

CURRENT INITIATIVES

HEAP Outreach | A run of billboards will be going up in January and staying up through April to promote the new HEAP application deadline of May 31. These will be installed in all eight counties. A press release was sent out to area papers along with a blog post on our website. Social media continues to be utilized to promote the program as well.

Aging Outreach | During the month of December, BHRC is working with LocalIQ on an outreach campaign utilizing digital advertising, video advertising, and direct mail to inform residents of local in-home care and support options. The Google Search outreach campaign that began in August continues through December. To date, it has reached 4,140 individuals. Of those, 451 clicked through for more information on our website, and 73 individuals seeking assistance have contacted us by phone or email directly from the Google Search ads.

Recent outreach events included:

- Scenic Hills Health Fair – October 4 – Hocking County
- Transportation Awareness Day Events –October 11, 17, 25
- Matter of Balance Presentation, October 26 -Washington County
- Aging Overview Presentation at Amedisys, November 8- Washington County
- Belpre Chamber of Commerce Lunch Presentation, November 16- Washington County

If there is an upcoming outreach event in your community that we should attend or a civic group that would like to have a speaker on Aging topics, please contact Amanda Reeder at areeder@buckeyehills.org.

Medicare Outreach | General Medicare posts and information on Extra Help, Medicare Savings Programs, and Preventative Services run on a weekly basis across our social media channels. Through a partnership with Senior Medicare Patrol for 2023-2024, we have attended and handed out literature on fraud prevention and health trackers at four outreach events. To better assist the public with understanding Medicare, a Medicare 101 slide deck has been created for future presentations.

Communications Internships | To assist with the additional workload and need for communications assets related to our website redesign, the Communications Department has brought on two interns. Rachel Schofield (Marietta College, '23) is assisting with the review and verification of the information for the 600+ service providers listed in our Aging & Health division's County Resource Guides. She is also assisting with writing and content review projects. Gabby Smith (Ohio University, '24) came to us through Ohio Department of Development's Diversity & Inclusion Tech Internship Program and is creating video and photo content that will be incorporated into the new website as well as future program outreach via social media.

2024 State of the Region Planning | Planning continues to move forward for the May 14, 2024 State of the Region Conference at Ohio University, in partnership with the Voinovich School and our sister Local Development Districts.

Website Redesign & Development | Following Executive Committee approval at its October 6 meeting, Buckeye Hills Regional Council has contracted with CH Web Agency of Chapel Hill, North Carolina, for the redesign and development of buckeyehills.org. In-person kick-off meetings and meetings with program staff were conducted October 19-20. Staff surveys and a detailed analysis of website traffic and usage patterns were conducted during the month of October as well. Findings from these discovery activities were presented to Communications staff

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on November 9, and the proposed site navigation structure was presented on November 15. Initial design concepts will be shared with BHRC division and department directors on December 7. The target completion date is March 15, 2024, allowing time for the new website to be introduced at the April 2024 General Policy Council meeting.

Transportation Awareness Days | The Communications team supported the coordination and promotion of a series of Transportation Awareness Days in October in Monroe (10/11), Noble (10/25), and Washington Counties (10/17). Staff reported that the Noble County event was particularly successful. This was likely due to the longer amount of lead time, visible downtown location, and favorable weather.

Arts & Economic Prosperity Study | The Communications team assisted with the publication and distribution of the sixth edition of the Arts & Economic Prosperity Study by Americans for the Arts in early October. The Southeast Ohio study and key findings are available on our website at buckeyehills.org/arts. The study was compiled with the help of 45 arts and culture organizations and more than 1,200 audience members and support from the Ohio Arts Council and U.S. Economic Development Administration.

NADO Annual Training Conference | The Communications Director attended the NADO Annual Training Conference in Cleveland November 7-10. Sessions of particular interest included a GIS Learning Lab on ArGIS Business Analyst, Infrastructure Resilience Planning Framework, CEDS Content Guidelines and Best Practices, and a discussion session on communications. We also represented the council at the Impact Awards Reception, where we were recognized for our Downtown Revitalization Guides, Broadband Listening Sessions, and our 2022 Appalachian Community Grant Program convenings.

NEWS

- **Recent News, Press Releases, and Notices**

- October 2 – buckeyehills.org: [BHRC Celebrates Digital Inclusion Week Oct. 2-6](#)
- October 3 – Highland County Press: [‘Building Connected Communities’ at heart of state, national emphasis during Digital Inclusion Week](#)
- October 5 – (various): [Jimmy Burrow to keynote Buckeye Hills Foundation’s River Cruise](#)
- October 6 – buckeyehills.org: [Medicare Open Enrollment Runs October 15 through December 7](#)
- October 10 – Marietta Times: [Medicare open enrollment begins Sunday](#)
- October 11 – WOSU: [Tech Tuesday: Remaining challenges in closing the digital divide](#)
- October 17 – WTAP: [Buckeye Hills Regional Council organizes Transportation Awareness Day](#)
- October 20 – (various): [Study reveals economic impact of arts and culture sector](#)
- November 3 – (various): [Senior Farmers Market Nutrition Program has record year in southeast Ohio](#)
- November 15 – The Post (Athens): [The Ridges construction date set for 2025](#)
- November 15 – Appalachian Regional Commission: [Buckeye Hills Regional Council Making Community Visions a Reality in Ohio](#)

CONTACT INFO: Drew Tanner, Communications Director | dtanner@buckeyehills.org | 740-376-1030

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CURRENT INITIATIVES

Appalachian Community Grant Program Planning Continues | Round Two of the Appalachian Community Grant Program has officially launched. Ohio Governor Mike DeWine, Lt. Governor Jon Husted, and Ohio Department of Development Director Lydia Mihalik announced that approximately \$420 million in grant funding is available to help positively transform Ohio's 32-county Appalachian region. Buckeye Hills Regional Council has continued to work with several lead applicants to align projects from across our eight counties. Applications opened on November 6 and will close on December 8, 2023, 4 p.m. Announcement of awards will likely be released in early 2024.

U.S. Department of Transportation Thriving Communities Program | Buckeye Hills Regional Council in partnership with the Ohio Valley Regional Development Commission, Ohio University's Voinovich School of Leadership and Public Service, and Ohio University's Russ College of Engineering, submitted a Regional Capacity Builder Pilot Program application entitled "Walkability Across Local Communities (WALC) in Southern Ohio." The total ask was \$2 million and, if awarded, a majority of the funds will go directly to the community in the form of contract services for planning, engineering and other professional service's needs. This funding will be geared towards disadvantaged census tracts with transportation barriers across the 20-county region of BHRC & OVRDC. This award would build off of the groundwork laid for projects pursuing ACGP that lack competitiveness, especially trails, streetscapes, sidewalk expansions and other mobility-focused projects. BHRC and its partners will assist in further developing those projects and aiding them as they apply for additional funding opportunities

NEWS

Program & Service Updates

Water and Wastewater Infrastructure Grant Program Deadline | The Ohio Department of Development released the guidelines for the upcoming round of the Ohio BUILDS (Broadband, Utilities, and Infrastructure for Local Development Success) Water and Wastewater Infrastructure Grant Program, which will include project requirements, eligibility, and the timeline for awards. This new round of the Water and Wastewater Infrastructure Grant Program will provide grants over the course of the biennium to provide safe, reliable drinking water in areas that lack infrastructure, bring sewage treatment capacity to unsewered areas, and develop regional infrastructure to serve multiple communities. Applications open November 28 and close January 17, 2024.

Mapping a Pathway to Successfully Access New All Ohio Future Fund Opportunities | In anticipation of the launch of the new All Ohio Future Fund, Bricker Graydon has put together a checklist to help communities, economic development organizations, and private developers prepare for the details of the fund's deployment, available at bricker.com/insights-resources/publications/mapping-a-pathway-to-successfully-access-new-all-ohio-future-fund-opportunities. The Ohio Department of Development will be issuing guidelines for the \$750 million All Ohio Future Fund soon.

US House Takes up FY2024 ARC Funding | On October 26, the House narrowly passed the FY24 Energy and Water Development Appropriations Bill, which contains the Appalachian Regional Commission's funding for FY24. The measure provides \$200 million for ARC. That is level funding with FY23 and is separate from the \$200 million contained in the Bipartisan Infrastructure Law. While considering the bill, the House rejected an amendment by

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Rep. Scott Perry (R-PA) to cut ARC's funding back to the FY19 level, \$165 million. The vote was 115-306. During a brief debate on the amendment Wednesday night, Reps. Chuck Fleischmann (R-TN) and Marcy Kaptur (D-OH) spoke against the amendment. (They are the Chair and Ranking Member of the Subcommittee that the bill went through.) Here's the link to the vote on the Perry Amendment. All of Ohio's Appalachian delegation (Representatives Johnson, Balderson, Wenstrup, Carey, and Joyce) voted against the amendment to reduce ARC funding. Rep. Perry offered similar amendments to cut the funding for the other regional commissions, and those also failed by large margins. The Senate version of the legislation, which has not yet been taken up on the Senate floor, also provides \$200 million for ARC.



Buckeye Hills Development Selected for NADO Impact Awards | During the 2023 NADO Annual Training Conference, Buckeye Hills Regional Council was among 71 organizations spanning 28 states in the 2023 class of Aliceann Wohlbruck NADO Impact Awardees. The annual Impact Awards program honors NADO members for their creative approaches to advancing regional economic development and improving quality of life. Members of the BHRC team were at the conference and promoted the projects during the Impact Awards Reception Three BHRC Projects were selected for this distinction:

- *Appalachian Community Grant Program Convening*
- *Downtown Revitalization Guidebook*
- *RDIA Broadband Listening Sessions*

STAFF UPDATES

- **Ryan Collins'** last day at BHRC was November 3. He will remain a steadfast advocate for Appalachian broadband expansion from his new position with the National Digital Include Alliance as a Federal Policy Manager. We wish Ryan the best in his new endeavor.
- **Michelle Hyer** has continued to work with the team on the Appalachian Community Grant Program. Michelle has been assisting all Development Specialists on their specific programs as needed. Michelle continues to work on CDBG projects for the region.
- **Brad Peoples** has been working on NRAC projects and managing different meetings to set scoring criteria, on both review and score projects. This year the program saw more funding available than money requested. This resulted in all projects being funded with only a few additional requirements. Success was seen here as several projects funded this round were a result of Buckeye Hills' work to redirect partners who were not eligible for ACGP funding and planning.
- **Jada Riley** mailed the Ohio Public Works Program FY25 Round 38 initial application scores to applicants, thus beginning the cure period for comments and changes. Revisions were due to her by October 20 in order for applicants to receive a revised score. On October 27, applications were mailed to County Sub-Committees. County Sub-Committees are required to meet the week of Nov. 6 – 10 to award priority points.
- **Emma Yeager** has taken over the broadband portfolio and ARC program since Ryan's departure. One of the projects she has been working on is meeting with Meigs and Washington Counties for the Connect Humanity program.

CONTACT: Sam Miller, Development Director | smiller@buckeyehills.org | 740-376-1028

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NEWS

Program & Service Updates

- **House Bill 33- Ohio Department of Development (ODOD) Demo and Brownfield Program** Has been awarded \$350 million over 2024 and 2025 fiscal years. \$175 million is allocated to both assessment and cleanup and \$150 million (FY24) to the Demolition and Site revitalization program.
- **Regional Coordinated Plan for Transportation**-BHRC is working with ODOT and eight counties mobility managers to create a regional plan.

Staff Updates

- **Melissa Zoller** has been working with Kate Dunn to ensure that all counties were prepared to submit lead entity for the demolition funds from Ohio Department of Development. We are listed as the lead entity for demolition funds in Noble and Hocking Counties. The interview process for Senior Planner has been completed, an offer was made, and he will start in December. The Transportation Planning Manager was hired. Christa Myers started November 13, and will begin working with the mobility managers of the region to develop a regional plan and how we can advocate for the region.
- **Kate Dunn** has been working to ensure that all communities within the eight-county region are taking advantage of available brownfields and demolition funding and also working to finish up RISE Ohio programming. Kate attended NACO's Rural Action Caucus (RAC) in Greenbrier County, West Virginia as a representative from the Perry County BRECC Action Challenge team cohort and learned many new things that she will use to help the county in writing their Economic Diversification study. Kate, in addition to others from the Planning Division, will also begin training to learn to use GIS.
- **Kelly Isaly** held Transportation Awareness Day in Monroe County and attended the event in Washington County, that proved to be successful for networking for participating vendors and some residents from the county. She has also completed online portion of CarFit training to become a Carfit Technician. She participated in ODOT's Mobility Management calls. She continues to distribute transportation surveys in the community with an end date of December 2023. Held the quarterly meetings for the TAC for Washington, Noble and Monroe Counties in November. Working on Marietta Memorial Foundation Grant Application to receive matching funds for the Mobility Management Program. Did introductions in Monroe County with Courtney Briggs, LPN, Community Health Worker. Preparing updates for meeting with County Commissioners on December 4th. She was instrumental in preparing and submitting ODOT quarterly report for the 3rd quarter, and is also active in ODOT Welcome and Google committees for Mobility Management.
- **Julia Hinzman** held Transportation Awareness Day in Washington and Noble Counties that were a success for networking for participating vendors and some residents from the county. She also attended CarFit training with Perry County JFS and is trained to be Carfit Technician. She participated in ODOT's Mobility Management calls. She continues to distribute transportation surveys in the community with an end date of December 2023. She held quarterly meetings for the TAC for Washington, Noble and Monroe Counties in November. Working on Marietta Memorial Foundation Grant Application to receive matching funds for the Mobility Management Program. She continues to work with RHDD, WASCO, Board of DD with transportation

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issues in Washington County. She participates in local community round tables to keep the community abreast of what's going on in transportation. ODOT quarterly report was submitted for the 3rd quarter. She also is active in ODOT Welcome and Google committees for Mobility management.

CONTACT: Melissa Zoller, Planning Director | mzoller@buckeyehills.org | 740-376-1027

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buckeyehills.org



MANAGEMENT COMMITTEE REPORT

August 5, 2023 through December 1, 2023

RESIGNATIONS/TERMINATIONS

Holly Stanley	Administrative Assistant	10/13/2023
Keegan Gault	Senior Planner	10/20/2023
Kerri Caplinger	Development Specialist I	10/27/2023
Ryan Collins	Program Manager	11/3/2023

RETIREMENT

N/A

NEW HIRE

Courtney Briggs	Community Health Worker	9/25/2023
Gabrielle Smith	Communications Intern	11/9/2023

PROMOTIONS

Janie Collins	Program Development Coordinator	11/9/2023
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TRANSFERS

None



REQUEST FOR APPROVAL OF EXPENDITURE

ANNUAL RENWALS 2024

December 1, 2023

Organization Dues

\$25,000.00 Ohio Association of Area Agencies on Aging
 • Annual Membership Dues and Training Fees
 Funding Source: General Administration

Insurance

\$26,500.00 Philadelphia Insurance Companies
 • Annual Renewal of Liability and Property Insurance
 Funding Source: Indirect

Professional Services

\$18,300.00 Perry and Associates CPAs, A.C.
 • Annual Agency Single Audit
 Funding Source: Indirect

\$20,000.00 Perry and Associates CPAs, A.C.
 • Compilation of Agency Financial Statements
 Funding Source: Indirect

Software and Licenses

\$14,600.00 WellSky
 • Annual Renewal of SAMS Program hosting and licensing
 • Used for service tracking for Title III Older American Act Programs
 • Renews licenses for BH staff and Title III Providers
 Funding Source: Title III Administration

\$12,300.00 Abila/Community Brands
 • Renewal of Abila Accounting Software
 Funding Source: Indirect

\$11,475.00 Zix
 • Renewal of Office 365 Annual License
 • Addition of Annual Teams Audio Conferencing License replacing current Open Voice Conferencing License
 Funding Source: Indirect

Advertising

\$18,600.00 Medibag Pharmacy Promotions
 • MIPPA Program Outreach
 • Used at Kroger Pharmacies in 6 of BHRC's 8 counties
 • Outreach starts March 2024
 Funding Source: MIPPA

\$146,775.00 Total Request

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COST ALLOCATION PLAN

For Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025

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buckeyehills.org

Buckeye Hills Regional Council (EIN: 31-0843760)

1400 Pike Street

Marietta, Ohio 45750

Tel. (740) 374-9436, Fax (740) 373-1594

Contact Person(s):

Chasity Schmelzenbach, Executive Director Email: cschmelzenbach@buckeyehills.org

Denise Keyes, Fiscal Director Email: dkeyes@buckeyehills.org

A. INTRODUCTION

Buckeye Hills Regional Council was created as an agency established by agreement among its members pursuant to Section 167.01-08 of the Ohio Revised Code. The Council is organized as a voluntary organization of local government political subdivisions in Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry and Washington Counties to foster a cooperative effort in regional planning, programming, and implementing regional plans and programs. The Council is also organized as a forum for the discussion and study of common problems of a regional nature and for the development of policy and action recommendations relating thereto.

B. COST ALLOCATION METHODOLOGY

This proposal is for a Cost Allocation Plan (Plan) to cover the period beginning July 1, 2024 and ending June 30, 2025. This proposal is based on the Council's actual costs reconcilable to the audited financial statements for its fiscal year ending June 30, 2022. The status of our cost allocation plan is (please select one):

- (a) This is our initial request for the approval of our cost allocation plan. None of the federal agencies have ever officially approved of our cost allocation plan.
- (b) We have received an official written acknowledgement of our cost allocation plan from Department of Commerce Economic Development Administration Attached you will find our three (3) most recent acknowledgement letters.
- (c) We have received an official written approval of our cost allocation plan from Interior Business Center, U.S. Department of the Interior.

This proposal addresses all elements of costs incurred by the Council and identifies shared costs that require allocation. The Council direct charges costs to programs when appropriate. Joint costs are prorated individually as direct costs to each category and to each award using a base most appropriate to the particular cost being prorated.

Buckeye Hills maintains adequate internal controls to ensure that no cost is charged both directly and indirectly to Federal contracts or grants.

C. DIRECT COSTS

Direct costs are costs that can be identified specifically with a project or activity and therefore are charged to that project or activity. The accounting system records these costs as they are incurred within the series of accounts assigned for that purpose. Further distribution is not required.

D. INDIRECT COSTS

Indirect costs are costs incurred for common or joint objectives and therefore cannot be readily and specifically identified with a particular project or activity. Indirect costs are (please select one)

- (a) direct charged to all programs and grants, or
- (b) grouped into common pool(s) and then distributed to benefiting activities by a cost allocation process.
- (c) none of the above. Indirect costs are (fill in the blank)_____.

E. COST POOL AND BASE FOR DISTRIBUTION

The Council has created an Administrative Services (Indirect) Pool consisting of salaries, fringe benefits, and other costs. The Administrative Services (Indirect) Pool is charged with all the indirect costs as defined above. The pool is distributed to the various program activities on the basis of direct salaries, including vacation, holiday, and sick pay but excluding other fringe benefits expended on those activities. Distribution of actual Administrative Services (Indirect) costs is performed on a monthly basis. Each category of non-salary expenditures has been analyzed based on the facts. The **Elements of Cost (Schedule A)** explains the allocation between Direct and Administrative Services (Indirect) Costs.

F. SUPPORTING FINANCIAL STATEMENTS, SUMMARY SCHEDULE AND UNALLOWABLE COSTS

NOTE: Organization must include a complete copy of the audited financial statements with their proposal submission. Audited financial statements for Fiscal Year 2022 are included as **Attachment 1**.

The **Schedule of Total Expenditures (Schedule B)** contained in this proposal is based on audited financial statements and expenditures for fiscal year 2022 and unaudited expenditures for fiscal year 2023.

Unallowable and Excludable Costs – Unallowable costs are not included in this plan and are paid with unrestricted funds that do not include direct salary.

G. DESCRIPTION OF ACCOUNTING SYSTEM

Buckeye Hills Regional Council uses a modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred.

We have not made any significant changes during the proposal fiscal year (1) to our accounting system, or (2) to the definition or to the accounting treatment of any expense category (e.g. a change in building/equipment costing methodology, capitalization level, or a change in charging an expense from direct to indirect or visa versa).

H. INDIRECT SALARIES

Listed below are the positions, functions, and annual salaries for the people who comprise the Administrative Services Pool. These positions are charged the applicable percentage to Administrative Services.

Position and % Indirect	Function	Salary
Executive Director (100%)	General Management	\$95,909
Administrative Assistant (50%)	Clerical	\$13,838
Fiscal Assistant (100%)	Accounting and Related Activities	\$34,899
Fiscal Director (100%)	Accounting and Related Activities	\$86,505
Assistant Fiscal Director (50%)	Accounting and Related Activities	\$36,498
HR/Payroll Manager (100%)	Human Resources and Payroll Accounting	\$66,053
IT Director (50%)	Information Technology	\$36,673
Office Coordinator (50%)	Clerical	\$16,111
Communications Specialist (20%)	Communications	\$8,825
Executive Assistant (50%)	Clerical Support to Executive Director	\$28,183
Communications Director (100%)	Communications	\$71,335
Fiscal Assistant (50%)	Accounting and Related Activities	\$19,845
	Total Administrative Services Pool Salaries:	\$ 514,674

Buckeye Hills' time and attendance tracking system requires employees to select programs/funds to which to charge work time. Employees' time is tracked daily and totaled by fund to support compliance with the standards of 2 CFR 225 Appendix B Subsection 8.h.(4). A recently completed time sheet is included as **Attachment 2**.

I. INDIRECT FRINGE BENEFITS

Fringe benefits associated with the positions within the Administrative Services (Indirect) Pool are as follows:

FICA	\$7,463
State Unemployment	\$959
State Workers Compensation	\$2,601
Health, Dental, Vision and Life Insurance	\$248,819
Retirement Plan	\$72,054
TOTAL	\$239,812

All employees of Buckeye Hills are provided the benefits listed above with the exception of Health, Dental, Vision and Life Insurance. Only full-time employees are offered the Health, Dental, Vision and Life Insurance package.

J. SCHEDULE OF FINANCIAL ASSISTANCE

See Schedule C

K. ORGANIZATION CHART

See Schedule D

L. COST ALLOCATION PLAN CERTIFICATION

See Attachment 3

I certified that the above cost allocation plan is correct and accurate to the best of my knowledge.

Signature: _____

Print Name: Denise Keyes

Title: Fiscal Director

Date: 12/06/2023

SCHEDULE A – Elements of Cost**Methodology of Allocation**

Advertising	Direct Program Cost and Indirect Cost
Audit	Indirect Cost
Building Maintenance	Indirect Cost
Communications	Direct Program Cost and Indirect Cost
Contract Services	Direct Program Cost and Indirect Cost
Equipment Lease/Purchase	Direct Program Cost and Indirect Cost
Equipment Maintenance	Direct Program Cost and Indirect Cost
Governing Board Expense	Indirect Cost
Insurance	Direct Program Cost and Indirect Cost
Legal	Direct Program Cost and Indirect Cost
Office Supplies	Direct Program Cost and Indirect Cost
Organizational Dues	Direct Program Cost and Indirect Cost
Other Costs	Direct Program Cost and Indirect Cost
Postage	Direct Program Cost and Indirect Cost
Printing	Direct Program Cost and Indirect Cost
Registration Fee	Direct Program Cost and Indirect Cost
Software and License	Direct Program Cost and Indirect Cost
Space	Direct Program Cost and Indirect Cost
Subscriptions	Direct Program Cost and Indirect Cost
Training Expense	Direct Program Cost and Indirect Cost
Travel	Direct Program Cost and Indirect Cost

FY 2025 Schedule B -Direct Programs and Activities

BUDGET CATEGORY	ECONOMIC DEVELOPMENT	APPALACHIAN REGIONAL	COMMUNITY DEVELOPMENT	REGIONAL TRANSPORTATION	AGING ADMINISTRATION	PASSPORT & ASSISTED LIVING PROGRAMS	HOUSING	CARE COORDINATION	Public Health	GENERAL ADMINISTRATION	INDIRECT	TOTAL
	ADMIN.	COMMISSION		PLANNING								
Salaries and Wages	47,383.39	168,769.47	131,396.44	300,183.02	96,294.44	1,836,394.32	17,554.98	24,423.04	35,875.00	242,109.28	514,673.53	3,415,056.91
Fringe Benefits	25,985.12	109,744.62	80,449.35	140,225.31	55,643.61	1,095,580.02	8,620.71	13,588.93	7,896.18	118,481.90	331,885.49	1,988,101.24
Advertising	0.00	1,500.00	7,500.00	16,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	75,000.00
Audit	0.00	0.00	0.00	0.00	44,285.00	0.00	0.00	0.00	0.00	0.00	38,000.00	82,285.00
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,000.00	13,000.00
Communications	1,000.00	2,500.00	7,000.00	3,500.00	2,500.00	54,000.00	1,200.00	500.00	1,200.00	6,500.00	26,000.00	105,900.00
Contract Services	0.00	5,000.00	2,000.00	21,163.34	4,000.00	9,000.00	0.00	0.00	0.00	15,000.00	8,000.00	64,163.34
Equipment Lease/Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	6,000.00	7,000.00
Equipment Maintenance	0.00	2,000.00	800.00	500.00	0.00	5,000.00	0.00	0.00	0.00	500.00	5,000.00	13,800.00
Governing Board Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,000.00	31,000.00
Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Office Supplies	500.00	9,000.00	3,374.35	2,000.00	1,000.00	21,000.00	1,000.00	2,000.00	5,000.00	8,000.00	10,000.00	62,874.35
Organizational Dues	530.00	0.00	1,500.00	3,500.00	0.00	150.00	0.00	0.00	0.00	20,000.00	15,000.00	40,680.00
Other Costs	100.00	100.00	2,000.00	399.35	1,500.00	3,500.00	0.00	0.00	200.00	1,000.00	500.00	9,299.35
Postage	0.00	0.00	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00	500.00	1,000.00	13,500.00
Printing	0.00	2,000.00	0.00	0.00	6,000.00	7,000.00	500.00	0.00	0.00	0.00	500.00	16,000.00
Registration Fee	3,000.00	6,000.00	8,000.00	3,000.00	1,200.00	7,000.00	1,000.00	0.00	0.00	3,000.00	15,000.00	47,200.00
Software and Licenses	3,500.00	1,000.00	1,715.00	3,800.00	10,000.00	15,000.00	0.00	0.00	800.00	2,000.00	75,000.00	112,815.00
Space	3,256.71	13,304.65	14,723.54	17,067.49	5,277.66	76,367.61	1,138.00	0.00	0.00	58,555.17	63,727.18	253,418.01
Subscriptions	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	20.00	7,000.00	8,520.00
Training Expense	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	0.00	0.00	3,000.00	1,000.00	11,000.00
Travel	10,230.73	30,618.12	19,350.00	20,700.00	7,500.00	105,734.98	4,544.99	5,000.00	3,000.00	8,000.00	24,000.00	238,678.82
Subtotal Other	22,117.44	73,022.77	67,962.89	91,630.18	83,262.66	374,252.59	9,382.99	7,500.00	10,200.00	127,075.17	341,727.18	1,208,133.87
Total	95,485.95	351,536.86	279,808.68	532,038.51	235,200.71	3,306,226.93	35,558.68	45,511.97	53,971.18	487,666.35	1,188,286.20	6,611,292.02

Buckeye Hills Regional Council
 Report: Auditor Daily Time Details with Approval

Status codes
N = Entered **F** = Finalized **A** = Approved
R = Rejected **X** = Exported

Details for **Simmons, Jeannette**
 inSITE #: **1159** Employee #: **1159**
 Payroll status: **Non-exempt**
 inSITE user group: **Supervisor**
 For the period **07/16/2023** to **07/29/2023**

Status	Date	Amount	Prog Elem Code	Entered
Exported	7/17/23	3.50	3220 : ARC	Simmons, J 7/18/23 8:15 AM
Exported	7/17/23	3.50	9990 : INDIRECT COST POOL	Simmons, J 7/18/23 8:15 AM
Exported	7/18/23	3.50	9990 : INDIRECT COST POOL	Simmons, J 7/20/23 7:48 AM
Exported	7/18/23	3.50	3220 : ARC	Simmons, J 7/20/23 7:48 AM
Exported	7/19/23	2.50	9990 : INDIRECT COST POOL	Simmons, J 7/20/23 7:49 AM
Exported	7/19/23	2.50	3220 : ARC	Simmons, J 7/20/23 7:49 AM
Exported	7/19/23	1.00	9990 : INDIRECT COST POOL	Simmons, J 7/20/23 7:49 AM
Exported	7/19/23	1.00	3770 : Non-Grant Funded Activities	Simmons, J 7/20/23 7:49 AM
Exported	7/20/23	3.75	3220 : ARC	Simmons, J 7/24/23 9:04 AM
Exported	7/20/23	3.75	9990 : INDIRECT COST POOL	Simmons, J 7/24/23 9:04 AM
Exported	7/21/23	2.00	Time Off -Other	Schmelzenbach, C 7/24/23 11:19 AM
Exported	7/21/23	2.25	3220 : ARC	Simmons, J 7/24/23 9:06 AM
Exported	7/21/23	2.25	9990 : INDIRECT COST POOL	Simmons, J 7/24/23 9:06 AM
Exported	7/24/23	3.50	9990 : INDIRECT COST POOL	Simmons, J 7/25/23 8:46 AM
Exported	7/24/23	3.50	3220 : ARC	Simmons, J 7/25/23 8:46 AM
Exported	7/25/23	3.50	9990 : INDIRECT COST POOL	Simmons, J 7/26/23 8:15 AM
Exported	7/25/23	3.50	3220 : ARC	Simmons, J 7/26/23 8:15 AM
Exported	7/26/23	3.50	9990 : INDIRECT COST POOL	Simmons, J 7/27/23 8:03 AM

Exported	7/26/23	3.50	3220 : ARC	Simmons, J 7/27/23 8:03 AM
Exported	7/27/23	1.00	3220 : ARC	Simmons, J 7/28/23 8:08 AM
Exported	7/27/23	4.00	9990 : INDIRECT COST POOL	Simmons, J 7/28/23 8:08 AM
Exported	7/27/23	1.00	9990 : INDIRECT COST POOL	Simmons, J 7/28/23 8:08 AM
Exported	7/27/23	1.00	3770 : Non-Grant Funded Activities	Simmons, J 7/28/23 8:08 AM
Exported	7/28/23	3.50	9990 : INDIRECT COST POOL	Simmons, J 8/7/23 1:51 PM
Exported	7/28/23	3.50	3220 : ARC	Simmons, J 8/7/23 1:51 PM

Totals Hours 70.00

25 entries

Run Date: 11/21/23 1:42 pm

Buckeye Hills Regional Council

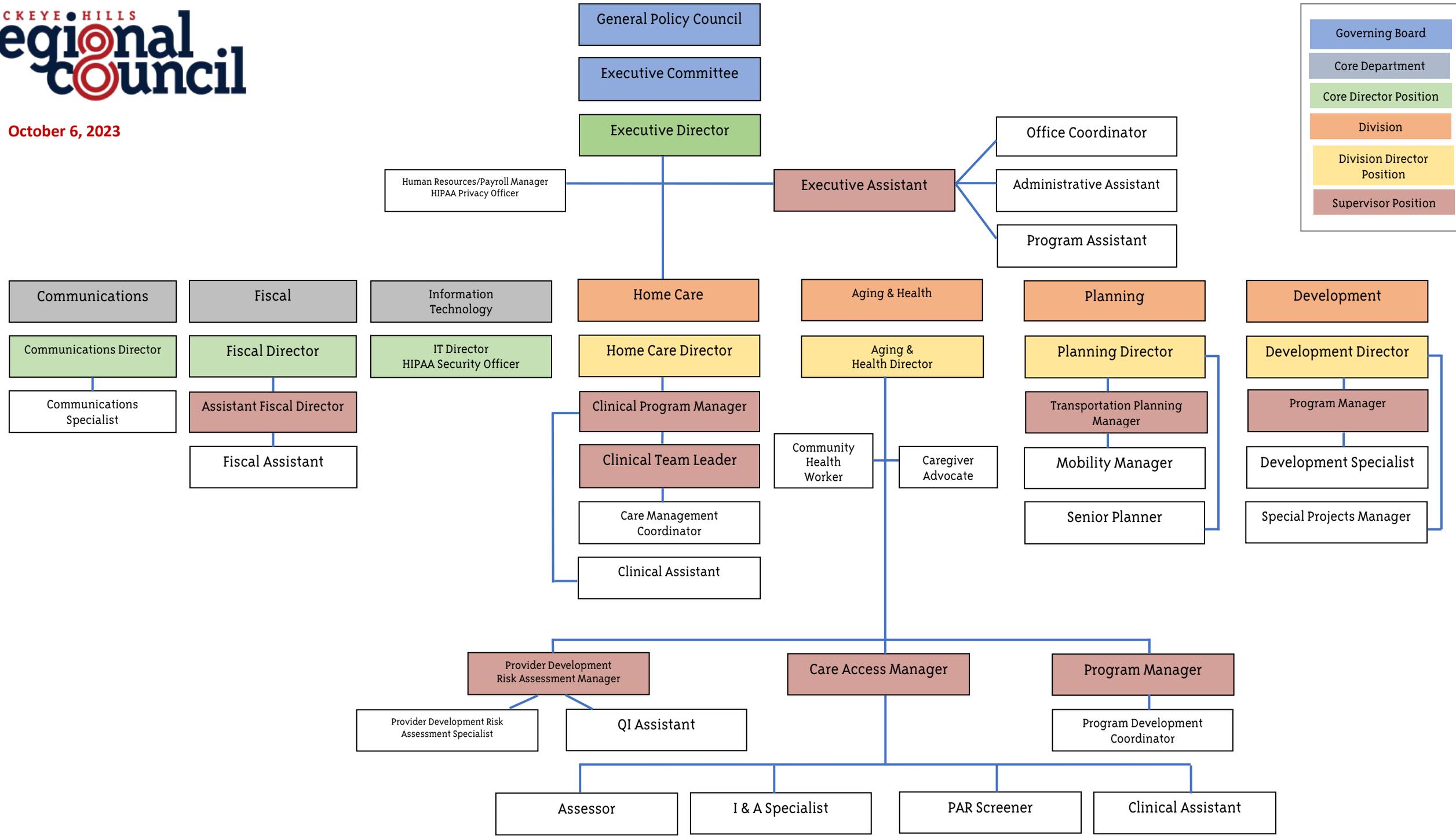
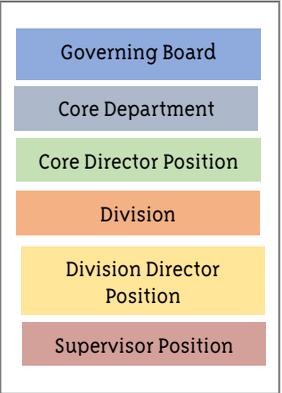
Created for: Denise Keyes

FY 2025 Schedule C

Department of Commerce	Economic Development - Support for Planning Organizations	70,000.00	70,000.00
Appalachian Regional Commission	Appalachian Research, Technical Assistance and Demonstration Projects	239,400.00	
	Ready LDD	100,000.00	339,400.00
Ohio Development Services Agency	Appalachian Local Development District	210,000.00	
	GOA Broadband	115,122.33	
	ODSA Housing Grant	17,543.41	342,665.74
Ohio Public Works Commission	Clean Ohio Green Space Conservation Program	15,000.00	
	Infrastructure Administration	65,000.00	80,000.00
Ohio Department of Transportation	Federal Highway Administration	221,103.68	
	State Transportation Planning	369,806.13	590,909.81
Ohio Department of Aging	Federal Medicaid	2,747,942.78	
	State Medicaid Waiver	1,831,961.86	
	Title III of the Older Americans Act	234,095.65	
	Low Income Home Energy Assistance	24,104.00	
	Medicare Improvements for Patients and Providers Act	20,181.00	
	Senior Community Services Block Grant	111,318.00	
	Alzheimer's Respite	4,987.00	4,974,590.29
Fee for Service Contract Revenue			96,041.57
Local Cash Match			117,684.61
Total			6,611,292.02
Federal			3,656,827.11
State			2,740,738.73
Fee for Service			96,041.57
Local Cash			117,684.61
			6,611,292.02



October 6, 2023



Cost Allocation Plan Certification

This is to certify that I have reviewed the indirect cost rate proposal prepared and maintained herewith and to the best of my knowledge and belief:

- (1) All costs included in the proposal dated December 6, 2023 to establish indirect costs rate for July 1, 2024 through June 30, 2025 are allowable in accordance with the requirements of the Federal awards to which they apply and OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200). Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.
- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or casual relationship between the expenses incurred and the agreements to which they are allocated in accordance with the applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.
- (3) The provisional indirect cost rate calculated with the proposal is 44.7014%, which was calculated using a direct cost base type of Salary. The calculations were based on actual costs from fiscal year 2023 to obtain a federal indirect cost billing rate for fiscal year 2025.
- (4) All documentation supporting the indirect cost rate identified above must be retained by the Recipient. This rate should be reviewed and validated as part of the Recipient's annual financial audit.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Organization Name: Buckeye Hills Regional Council

Signature
Name of Authorized Official: Chasity Schmelzenbach
Title: Executive Director
Email Address and Phone: cschmelzenbach@buckeyehills.org 740.376.1034
Date of Execution: 12/06/2023



**A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION
TO THE OHIO DEPARTMENT OF DEVELOPMENT'S
PROGRAM YEAR 2023 HOUSING ASSISTANT GRANT PROGRAM**

Resolution #2023/12-02

RESOLVED, the Buckeye Hills Regional Council hereby approves the submission of an application to the Ohio Department of Development's Program Year 2023 Housing Assistance Grant Program to provide funding for Housing Grant Program in the amount of \$500,000, in accordance with the application guidelines;

FURTHER RESOLVED, the Buckeye Hills Regional Council hereby authorizes the Executive Director to prepare, sign, and submit all documents required for inclusion in the proposal, and, should funds be awarded, to execute all subsequent agreements necessary to receive funding.

Executed at Marietta, Ohio as of this first day of December, 2023.

A handwritten signature in blue ink that reads "Lenny Eliason".

Lenny Eliason, President

A handwritten signature in blue ink that reads "Ron Moore".

Ron Moore, Vice President

Buckeye Hills Regional Council
Title III Funding 2024/25

Highlight items to reorder? Yes

County	Service Delivery Type	Title III Allocation	Senior Community Services Allocation	Amount Requested	Units Delivered	Completed Application	Past Provider	RAC Decision	Exec Decision	Contract?
Athens	Congregate Mea	\$37,905	NA	\$37,905.00	3000	Yes	Yes	Yes		
HAPCAP	Home Delivered	\$68,871	\$11,337	\$80,208.00	6300	yes	yes	Yes		
HAPCAP	Transportation 1	\$15,026	\$2,685	\$17,711.00	450	Yes	Yes	Yes		
HAPCAP	Transportation 2	\$15,026	\$2,685	\$17,711.00	216	Yes	Yes	Yes		
USAC	ADS 1/2 Day	\$8,735	\$6,782	\$15,517.00	200	Yes	Yes	Yes		
USAC	Homemaker	\$16,904	\$13,156	\$7,257.00	200	Yes	Yes	Yes		
SEOLS	Legal Services	\$5,940	NA	\$5,940.00	92	Yes	Yes	Yes		
USAC	Grocery Delivery	\$16,904	\$13,156	\$7,257.00	130	Yes	Yes	Yes		
USAC	Evidence Besed	\$6,196	NA	\$6,196.00	350	Yes	Yes	Yes		
Morgan	Congregate Mea	\$22,565	NA	\$22,565.00	2001	Yes	Yes	Yes		
WMCAP	Home Delivered	\$35,194	\$7,324	\$42,518.00	3398	Yes	Yes	Yes		
MCCOA	Transportation 1	\$21,731	\$3,469	\$13,200.00	600	Yes	Yes	Yes		
MCCOA	Transportaion 2	\$21,731	\$3,469	\$12,000.00	145	Yes	Yes	Yes		
MCCOA	Homemaking	\$12,224	\$8,480	\$20,704.00	525	Yes	Yes	Yes		
SEOLS	Legal Services	\$2,423	NA	\$2,423.00	38	Yes	Yes	Yes		
Hocking	Congregate Mea	\$26,218	NA	\$26,218.00	2100	Yes	Yes	Yes		
HAPCAP	Home Delivered	\$43,213	\$8,279	\$51,492.00	4050	Yes	Yes	Yes		
SEOLS	Legal Services	\$3,260	NA	\$3,260.00	51	Yes	Yes	Yes		
HAPCAP	Transportation 1	\$23,713	3922	\$10,000.00	640	Yes	Yes	Yes		
HAPCAP	Transportation 2	\$23,713	3922	\$17,635.00	188	Yes	Yes	Yes		
Meigs	Congregate Mea	\$25,869	NA	\$25,869.00	4750	Yes	Yes	Yes		
MCCOA	Home Delivered	\$42,426	\$8,185	\$50,611.00	4600	Yes	Yes	Yes		
MCCOA	Transportation 1	\$23,518	\$3,877	\$8,136.00	575	Yes	Yes	Yes		
MCCOA	Transportaion 2	\$23,518	\$3,877	\$19,259.00	360	Yes	Yes	Yes		
MCCOA	ADS Trans	\$5,843	NA	\$5,843.00	300	Yes	Yes	Yes		
SEOLS	Legal Services	\$3,178	NA	\$3,178.00	50	Yes	Yes	Yes		
Monroe	Congregate Mea	\$21,765	NA	\$21,765.00	3800	Yes	Yes	Yes		
GMN	Home Delivered	\$33,438	\$7,114	\$40,552.00	5000	Yes	Yes	Yes		
GMN	Transportation 1	\$21,297	\$3,370	\$24,667.00	2000	Yes	Yes	Yes		
GMN	Homemaker	\$6,980	\$8,238	\$15,218.00	1000	Yes	Yes	Yes		
GMN	Grocery Delivery	\$5,000	NA	\$5,000.00	180	Yes	Yes	Yes		
SEOLS	Legal Services	\$2,239	NA	\$2,239.00	35	Yes	Yes	Yes		
Noble	Congregate Mea	\$23,381	NA	\$23,381.00	3800	Yes	Yes	Yes		
GMN	Home Delivere	\$36,985	\$7,537	\$44,522.00	5000	Yes	Yes	Yes		
GMN	Transportation	\$22,174	\$3,570	\$25,744.00	2000	Yes	Yes	Yes		
GMN	Grocery Delivery	\$5,000	NA	\$5,000.00	180	Yes	Yes	Yes		

Buckeye Hills Regional Council
Title III Funding 2024/25

Highlight items to reorder? Yes

County	Service Delivery Type	Title III Allocation	Senior Community Services Allocation	Amount Requested	Units Delivered	Completed Application	Past Provider	RAC Decision	Exec Decision	Contract?
GMN	Homemaker	\$7,473	\$8,727	\$16,200.00	1000	Yes	Yes	Yes		
SEOLS	Legal Services	\$2,610	NA	\$2,610.00	41	Yes	Yes	Yes		
Perry	Congregate Mea	\$29,735	NA	\$29,735.00	4800	Yes	Yes	Yes		
PCSC	Home Delivered	\$50,934	\$9,199	\$60,134.00	7500	Yes	Yes	Yes		
PCSC	Transportation	\$25,620	\$4,358	\$29,978.00	900	Yes	Yes	Yes		
PCSC	Homemaker	\$14,411	\$10,652	\$25,063.00	1000	Yes	Yes	Yes		
SEOLS	Legal Services	\$4,067	NA	\$4,067.00	63	Yes	Yes	Yes		
Washington	Congregate Mea	\$48,125	NA	\$48,125.00	5152	Yes	Yes	Yes		
WMCAP	Home Delivered	\$91,308	\$14,010	\$105,318.00	7783	Yes	Yes	Yes		
ONEILL	Tranportation 1	\$28,478	\$5,309	\$33,787.00	1106	Yes	Yes	Yes		
ONEILL	Transportation 2	\$7,119	\$1,327	\$8,446.00	129	Yes	Yes	Yes		
ONEILL	ADS One Day	\$15,017	\$12,167	\$27,184.00	383	Yes	Yes	Yes		
ONEILL	ADS E One Day	\$15,240	NA	\$15,240.00	261	Yes	Yes	Yes		
ONEILL	Evidence Besed	\$704	NA	\$7,104.00	45	Yes	Yes	Yes		
SEOLS	Legal Services	\$8,284	NA	\$8,284.00	129	Yes	Yest	Yes		
				\$1,159,976.00	88596					



A RESOLUTION GRANTING PERMISSION FOR OHIO DEPARTMENT OF DEVELOPMENT BUILDING DEMOLITION AND SITE REVITALIZATION GRANTS FOR HOCKING AND NOBLE COUNTIES

Resolution #2023/12-01

WHEREAS, Buckeye Hills Regional Council has been requested to represent Noble and Hocking counties as the lead applicant for Ohio Department of Development building demolition and site revitalization grant program.

WHEREAS, Buckeye Hills Regional Council will submit the applications acting as the appointed lead agency for Hocking and Noble counties by April of 2024.

WHEREAS, Buckeye Hills Regional Council will execute the grant agreements and fully implement the program including but not limited to releasing request for qualifications (RFQs), and scoring, accepting and approving of contracts for assessment, demolition and site revitalization according to the program guidance.

NOW THEREFORE BE IT RESOLVED:

1. This Committee approves the submission by Buckeye Hills Regional Council of the aforementioned applications for the Building Site and Revitalization Grant acting as the appointed lead agency for Noble and Hocking counties.
2. This Committee approves full implementation of the grants by Buckeye Hills Regional Council as described above, acting as the appointed lead agency for Noble and Hocking counties.

Approved on this 1st day of December, 2023.

Lenny Eliason, President

Ron Moore, Vice President

ANNOUNCEMENTS

- **Local Projects Receive ARC POWER Grants** | On October 19, **ARC awarded** nearly \$54 million to 64 projects in 217 counties through the POWER (Partnerships for Opportunity and Workforce and Economic Revitalization) Initiative, which supports economic diversification in Appalachia's coal-impacted communities. Congratulations to the following grantees in the BHRC region:
 - **Morgan County:** Connecting Underserved Morgan County, Ohio - \$2,499,803
 - **Appalachia Ohio Manufacturers' Coalition:** GROW Appalachia - \$1,396,500
 - **New Lexington Schools:** Planning for Connecting to the Future: New Lexington & Southeast Ohio Broadband Expansion - \$46,000
 - **Federal Valley Resource Center, Inc.:** Ohio Folk Centers: A Merging of Culture, Workforce Development, Education, & Health Care - \$39,825Learn about each of these projects in ARC's Award Summaries at arc.gov/wp-content/uploads/2023/10/POWER-Award-Summaries-October-2023.pdf
- **Mapping a Pathway to Successfully Access New All Ohio Future Fund Opportunities** | In anticipation of the launch of the new All Ohio Future Fund, Bricker Graydon has put together a checklist to help communities, economic development organizations, and private developers prepare for the details of the fund's deployment, available at bricker.com/insights-resources/publications/mapping-a-pathway-to-successfully-access-new-all-ohio-future-fund-opportunities. The Ohio Department of Development will be issuing guidelines for the \$750 million All Ohio Future Fund soon.
- **FY2024-25 Capital Bill Update** | House and Senate leadership recently shared guidance with their members regarding the Capital Bill process and timeline. It has now been confirmed that the One Time Strategic Investments Fund (\$700 million) will be considered in tandem with the capital budget, although as a separate bill, to fund the following types of projects (according to the guidance):
 - **House Memo:**
 - December 18 Deadline for House members to collect proposals
 - January 10 deadline for member to submit their projects to the majority caucus finance director
 - **Goal is passage by April 1**
 - Project guidance:
 - "one-time strategic investments that will make a difference in our local communities. Since these are one-time investments, no funds for operations or pilot programs will be granted. It is also our desire that these funds either be first in or last out, meaning that they will spur investment in or the completion of a project. Finally, these funds should not be the sole funding of a project. If there is no other buy-in, community or otherwise, the project is likely not viable."
 - **Senate Memo:**
 - **April 8, 2024 deadline for proposals to be submitted to Senators**
 - April 22, 2024 deadline for Senators to submit requests to the finance chair and finance director
 - Project guidance
 - One time in nature and will not require additional state assistance for completion.
 - Meaningful and transformational investments that positively affect the lives of Ohio citizens.

- Not pilot projects.
- Not for operational/salary costs.
- Not creating small pots of money for a general purpose to be distributed through a program later.
- Landbanks are not eligible for funding.

Bond dollars will still be used to finance the usual capital budget projects as well. We'll continue to keep you updated as we hear more.

- **Ohio Senate Select Committee on Housing Hearing was in Marietta December 4** | The Senate Select Committee is concluding their tour including the stop in Marietta on December 4, at Washington State Community College's **Graham Auditorium**. The Senate Select Committee has been established to hear from residents, advocates, or other interested parties about the housing needs across the state. The committee has heard about homeownership, affordable housing, multifamily, zoning, and other issues through both verbal and written testimony.

CURRENT INITIATIVES

- **The Ridges** The continued work around surveying and preparing the package to be proposed to the State Controlling Board and Department of Administrative Services is ongoing. Ohio University will present the package and propose the transfer of land to the New Community Authority. The City of Athens is working with the development team to begin the funding requests targeting the initial infrastructure improvements.
- **Appalachian Community Grant Program Updates** | The Governor's Office of Appalachia and Department of Development received 25 applications from across the 32-county region totaling \$1.964 billion in ask. Those applications are being considered currently and announcements are expected in March. There are two State Controlling Board meetings in March, so there is no firm date. We are working with those who did not get accepted into an application to apply for other funding, and our development team will expand that process after announcements to include those additional projects that are not selected for ACGP Round 2 funding.

STATE UPDATES

- **Changes to Ohio's Commercial Activity Tax** | The Commercial Activity Tax (CAT) will undergo major changes beginning January 1, 2024. As a result of the recent passage of H.B. 33 of the 135th Ohio General Assembly, beginning in 2024, businesses with taxable gross receipts of \$3 million or less and, for tax periods beginning in 2025 and thereafter, businesses with taxable gross receipts of \$6 million or less will no longer be subject to the CAT. Details are available at tax.ohio.gov/business/ohio-business-taxes/commercial-activities/changes_to_ohios_commercial_activity_tax.
- **December 15: Brightening Ohio Communities Grant Program Deadline** | The **newly-announced** Brightening Ohio Communities (BOC) program is designed to provide grants to implement cost-effective, energy-efficiency improvements for streetlights, perimeter lighting, and municipal-owned parking lot lighting in communities across Ohio. To ensure that all of Ohio's 88 counties can benefit from the program, each county is eligible to receive a maximum award of \$500,000. Any Ohio local unit of government is eligible to apply for this program, with preference given to those located within **Ohio Disadvantaged Communities (DACs)**. A local unit of government is defined as a county, township, municipal corporation, or other body responsible for governmental activities. Program guidelines are available on the program webpage: development.ohio.gov/community/redevelopment/brightening-ohio-communities
- **December 15: Ohio Career Technical Education Equipment Grant Deadline** | Schools can apply for the **Career Technical Education Equipment Grant** to establish or expand career-technical education programs, with priority for programs that support careers on Ohio's Top Jobs List and establish or expand credentialing *Serving Athens, Hocking, Meigs, Monroe, Morgan, Noble, Perry and Washington Counties in Southeast Ohio.*

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programs. The application window will close on **December 15**. Application information is available at education.ohio.gov/Media/Ed-Connection/Nov-6-2023/Application-window-open-for-Ohio-Career-Technical .

- **January 5: Ohio Residential Broadband Expansion Grant Program Round 2 Deadline** | The second round of the Ohio Residential Broadband Expansion Grant (ORBEG) program has been approved by the Broadband Expansion Grant Authority. ORBEG is a competitive grant program designed to fund last-mile broadband infrastructure projects in rural areas currently lacking access to reliable, high-speed internet. Capital Projects Funds (CPF) will be used to expand the current state-funded program to serve additional locations. The second round of the ORBEG program is designed to provide Ohio households with internet service at speeds of 100/100 Mbps upon project completion. Internet service providers utilizing investments funded by the CPF will be required to participate in the Federal Communications Commission's (FCC) **Affordable Connectivity Program (ACP)** – a \$30 per month subsidy for low-income families. The application period closes at 5:00 p.m. on Friday, January 5, 2024. Program information and the application link are available at broadband.ohio.gov .
- **January 17: Water and Wastewater Infrastructure Grant Program Deadline** | The Ohio Department of Development released the **guidelines** for the upcoming round of the Ohio BUILDS (Broadband, Utilities, and Infrastructure for Local Development Success) **Water and Wastewater Infrastructure Grant Program**, which will include project requirements, eligibility, and the timeline for awards. This new round of the Water and Wastewater Infrastructure Grant Program will provide grants over the course of the biennium to provide safe, reliable drinking water in areas that lack infrastructure, bring sewage treatment capacity to unsewered areas, and develop regional infrastructure to serve multiple communities. Development staff will host a **webinar** at 10 a.m. on Thursday, November 16, to present the guidelines in detail and allow interested parties to ask questions. Program information and complete guidelines can be found on the program webpage: development.ohio.gov/community/economic-development/water-and-wastewater-infrastructure-grant

UPCOMING CONFERENCES & EVENTS:

- **December 6, 11:00 a.m. – Regional Advisory Council** | Buckeye Hills Regional Council, Marietta
- **December 13, 10:00 a.m. – District 18 Ohio Public Works Commission Executive Committee** | Buckeye Hills Regional Council, Marietta
- **December 13, 10:45 a.m. – Regional Transportation Planning Organization Committee** | Buckeye Hills Regional Council, Marietta

CONTACT INFO: Chasity Schmelzenbach, Executive Director
cschmelzenbach@buckeyehills.org | 740-376-1034

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